DEPARTMENT OF SOCIAL SCIENCES

TAMIL UNIVERSITY, THANJAVUR-61301

சமூக அறிவியல் துறை
தமிழ்ப்பல்கலைக்கழகம், தஞ்சாவூர்-613010

CBCS
பாடத்திட்டம்
Curriculum

முதுகலை சமூகப்பணி

MSW (Master of Social Work)

2022-23

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Master of Social Work

Regulations and Syllabus

(From the candidate admitted from the academic year 2022-23 onwards)

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Programme General Objectives

MSW programme provides Education and Training in Social Work profession to those desirous of making career in the field of social work. This curriculum is designed to equip the students with skills required for the well-being Society.

Programme Specific Objectives

- Understanding of key concepts in social work.
- Promote social, economic, environmental justice and human rights for the well-being of individual, organization and communities.
- Provide students with opportunities to engage in meaningful professional relations.
- Apply critical thinking to communicate professional judgment in social work practice.
- Formulate policy practice to ensure social and economic wellbeing.

Programme Outcome

- Students will equip themselves with Social Work Education.
- Learners will acquire professional skills and knowledge to help the client to deal with their Emotional and Psychological problem.
- Helpthelearnerstodeveloprequiredattitudesinunderstandingpeople'sproblem-solvinginterventions.
- Acquire knowledge on various Acts and Legislations related to social work practice.
- Conduct evident based research.

Semester

An academic year is divided into two semesters: Odd Semester and Even Semester.

Credits

The minimum credit requirement for the Two Years Master's Programme shall be 90.

Medium of Instruction

Tamil and English

Minimum Eligibility for Admission

A candidate who has passed Bachelor's Degree in any subject including professional courses.

Area of Specialization

- Community Development
- Human Resource Management
- Medical and Psychiatric Social Work

Concurrent Field Work

Field work is the integral part of MSW it deals with practicing social work theory into practice in selected areas.3 days per week will be allotted for the field work.

Dissertation / Project Work

Every student is required to complete a dissertation or project work related to his / her specialization.

Attendance

Every student should have put in a minimum of 75% attendance to become eligible to attend end semester examination. Examination will be held for 3 hours.

Scheme of Examination and passing minimum and Evaluation

This is in accordance with CBCS Regulation. The passing minimum is 50% of the maximum of that paper / course. Evaluation will be done in continuous basis. Question pattern will be very short answers, short answers and essay type answers.

Tamil University, Thanjavur,
Master of Social Work Curriculum
(For the students admitted during the academic year 2022 – 23 onwards)

S. No.	Course Code	Course/ Title	Credits	Hours per Week		Marks		
				Theory	Practical	I	E	Total
I Semester								
1.	CCSW101	Introduction to Social Work	4	5	-	25	75	100
2.	CCSW102	Social Work with Individuals	4	5	-	25	75	100
3.	CCSW103	Social Work with Groups	4	5	-	25	75	100
4.	CCSW104	Sociology and Psychology for Social Work Practice	4	5	-	25	75	100
5.	CCSW105	Field Work Practicum – I	4	-	12	25	75	100
6.	**EC-I**	To be selected by the student.	3	3	-	25	75	100
	SW106	Social Work with Families and Children						
	SW107	Social Work with Elderly						
	SW108	Social Work for Persons with Disabilities						
		Library	-	2	-	-	-	-
		Total	**23**	**25**	**12**	**150**	**450**	**600**

II Semester

7.	CCSW 201	Social Work with Communities	4	5	-	25	75	100
8.	CCSW 202	Social Work Research and Social Statistics	4	5	-	25	75	100
9.	CCSW 203	Social Policy, Legislation & Social Welfare Administration	4	5	-	25	75	100
10.	CCSW 204	Field Work Practicum – II	4	-	12	25	75	100
11.	**EC-II** SW205 SW206 SW207	To be selected by the student. Human Rights Environmental Social Work Gender & Development	3	3	-	25	75	100
12.	NME-I	From Other Department	2	2	-	25	75	100
		Library, Yoga	-	2	-	-	-	-
	Total		**21**	**22**	**12**	**150**	**450**	**600**

III Semester

13.	CCSW301	Specialization-I	4	5	-	25	75	100
14.	CCSW302	Specialization-II	4	5	-	25	75	100
15.	CCSW303	Specialization-III	4	5	-	25	75	100
16.	CCSW304	Field Work Practicum – III	4	-	12	25	75	100

17.	EC-III	To be selected by the student.	3	3	-	25	75	100
	SW305	ICT s in Social Work						
	SW306	Public Health						
	SW307	Corporate Social Responsibility						
18.	NME-II	From Other						
		Department	2	2	-	25	75	100
		Library, Yoga	-	2	-	-	-	-
	Total		**21**	**21**	**12**	**150**	**450**	**600**
IV Semester								
19.	CCSW401	Specialization-IV	4	5	-	25	75	100
20.	CCSW402	Specialization-V	4	5	-	25	75	100
21.	CCSW403	Field Work Practicum – IV	4		12	25	75	100
22.	CCSW404	Block Placement	4	-	-	25	75	100
23.	CCSW405	Research Project	5	-	12	25	75	100
	Total		**25**	**10**	**24**	**125**	**375**	**500**
	Grand Total		**90**		**-**	**-**	**-**	**2300**

Specialization Papers – Community Development

Sl. No.	Course Code	Title
1.	CCSWCD301	Rural Community Development
2.	CCSWCD302	Urban and Tribal Community Development
3.	CCSWCD303	Environment and Sustainable Development
4.	CCSWCD401	Project Management and Proposal Writing
5.	CCSWCD402	Social Work and Social Development

Specialization Papers – Human Resource Management

Sl. No.	Course Code	Title
1.	CCSWHRM301	Human Resource Management
2.	CCSWHRM302	Human Resource Development
3.	CCSWHRM303	Labour Welfare and Labour Legislations
4.	CCSWHRM401	Industrial Relations
5.	CCSWHRM402	Organizational Behavior

Specialization Papers – Medical & Psychiatric

Sl. No.	Course Code	Title
1.	CCSWM&P301	Medical social work
2.	CCSWM&P302	Psychiatric social work
3.	CCSWM&P303	Mental Health
4.	CCSWM&P401	Community Health
5.	CCSWM&P402	Counseling: Theories and practice

Non- Major Electives for Other Departments

Sl. No.	Title
1.	Personality Development
2.	NGO Management

Course Code   :   CCSW101

Credit   :   4

Hours per week   :   5

Course objectives

- To enable the students to understand basic definitions and basic concepts related to Social Work.
- To gain understanding about History, Principles, Values and Ethics of social work.
- To gain knowledge about methods, field of social work.
- To gain knowledge on global perspective of social work.
- To understand social work profession.

Unit - 1

Social Work**:** Meaning and Definition, History, objectives, philosophy, principles and scope, Concepts of Social Work: Social Service Social Welfare, Social Reforms, Social Justice, Social policy, Social Legislation.

Unit - 2

Social Work Methods: Social Case work, Social Group Work, Community Organization, Social Action, Social Work Research and Social Welfare Administration.

Unit - 3

Fields of Social Work: Family and Child welfare, Medical Social Work, Correctional Social Work, Labour Welfare, Community Development. Youth welfare, Geriatric social work, Social work with differently abled, Migrants and Refugees.

Unit - 4

Social Work Profession: Values, ethics and models, professional social work and Voluntary social work, professional social work Association, Problems faced by social work Profession in India.

Unit - 5

Social Work in Global Perspective: Definition and scope of International Social Work, Human Right perspective, Ecological perspective, Social Development perspective.

References:

1. AnandSiroghini, 2005, Encyclopedia of Social Welfare, New Delhi, Dominapublisher.
2. Arjunan.R.&Madhulaa.R,2013,UGCNET/SETSocialWork,Coimbatore,ABIPublishers, ISBN 978-81-9267-834-4.
3. David Cox &ManoharPawar, 2006, International Social Work, Issues, Strategies and Programmes, New Delhi, Sage Publications.
4. Joshi.S.C, 2004, The Handbook of Social Work, New Delhi, Akansha Publishing House.
5. Jainendra Kumar Jha, 2002, Practice of Social Work, New Delhi, Anmol Publication.
6. Mishra Ph.D 1994, Social philosophy and methods, New Delhi India Publication.
7. Nair.T.K, 1961, Social Work Education and Social Work Practice in India, New Delhi, ASSWI Publications.
8. Paul Choudhry, 2000, lntroduction to social work, New Delhi, Atma ram andsons.
9. Stroup.H.H 1960, Introduction to Social work, New Delhi, Euraris publishing house.
10. Walter A & Friedlander, 1958, Concepts and Methods of Social Work, UK, Prentice Hall.
11. Wadia, A.R. 1961, History and Philosophy of Social Work in India, Mumbai,A.

METHODOLOGY OF TEACHING

Class lectures, Discussions, Role plays, Individual/ Group Assignments, Field-based learning.

Course Outcomes (COs):

Upon completion of this course, the students

CO code	Course Outcomes	K-levels
CO1	Will Understand the basic concepts and will be enriched on history of social work. Will able apply the principles, values and ethics of Social Work. Will able to distinguish between social service and social work. Able to gain knowledge on social work related concepts.	**K1,K2**
CO2	Able to gain knowledge and understand the methods of social work. Will able to apply the various methods of social work in the field and able to create a plan, execute, analyze, and evaluate the methods wherever applicable.	**K1,K2,K3,K4,K5,K6**

CO3	Will able to understand and gain knowledge on various fields of social work. Will able to analyze the social issues based on the different settings. Will able to plan and implement programmes.	**K1,K2,K3, K4,**
CO4	Will able to gain knowledge and understand the concept values and ethics of Professional social work. Able to apply the principles in the field. Will able to analyze social issues and find various solutions through Voluntary and professional social work. Will able to understand functions of social work associations and be part of the activities and analyze and evaluate.	**K1,K2,K3,K4**
CO5	Will able to gain knowledge and understand the concept and scope of social work in Global and international perspectives. Will able to work in the field of Human rights, Ecological and social development sectors.	**K1,K2,K3,K4**

CO- PSO Mapping (Course Articulation Matrix)

CO / PSO	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	M	H	H	H	M
CO2	H	H	H	H	M
CO3	H	H	H	H	M
CO4	H	H	H	H	M
CO5	H	H	H	H	M

Level of Correlation between PSOs and Cos (suggested by UGC as per Six Sigma tools – Cause and Effect Matrix)

Assigned Value:

 1- Low

2- Medium

3- High

Course Code   :   CCSW102

Credit   :   4

Hours per week   :   5

Course Objectives:

- To gain knowledge about case work concepts and methods.
- To learn case work process.
- To acquires knowledge on application of social case work as a method of social work.
- To learn approaches and interventions.
- To gain insight about case works in different setting.

Unit -1

Social Case Work: Meaning, Definition, Objectives and principles Historical development, scope and Limitation, its importance and relationship with other methods of Social work.

Unit - 2

Basic Components of Social Case Work: Person, problem, place, process, Case worker – client relationship: Meaning and importance, characteristics of professional relationship, empathy, transference and counter- transference, warmth and resistance.

Unit - 3

Case Work Process: Intake and Explorations, Analysis and Assessment, Diagnosis and Treatment, Termination and Follow-up, Supportive techniques and tools: Acceptance, assurance, ventilation, emotional Support, counseling techniques, communication skills, recording skill, feedback, home visits and collateral contacts.

Unit - 4

Approaches and Interventions: Psycho – social, functional, problem solving, crisis interventional and Eclectic approaches for practice, client centered therapy, case work interviewing, principles, techniques and skills. Recording**:** Types of records and maintenance.

Unit - 5

Application of case work in different setting: Family and child welfare, schools, industries, correctional, medical and psychiatric institution, career guidance clinic. Social case worker as an Enabler, Facilitator, Guide and Resource mobilizer.

References :
1. Bhattacharya, 2008, _Social Work intervention and management,,, Deep & Deep publication(p)   Ltd
2. Hamilton, G., 2013 _Theory and Practice of Social Case Work, Rawat Publications, India.
3. . Healy, K. 2012, Social Work Methods and Skills, Palgrave MacMillan
4. Misra P.D., BeenaMisra, 2004, Social Work Profession in India, New Royal book Com.   Lacknow.
5. Misra .P.D. 1994, Social Work Philosophy and Methods, Inter-India Publications, New Delhi
6. Sanjay Upadhyay, R. K, 2003 Social Casework: A Therapeutic Approach, Rawat Publications, India

Methodology of Teaching

Class lectures, Discussions, Role plays, Individual/ Group Assignments, Field-based learning.

Course Outcomes (COs):

Upon completion of this course, the students

CO code	Course Outcomes	K-levels
CO1	Will able to understand and gain knowledge about the concept, meaning and scope of working with Individuals. Able to practice social case work methods in the respective field.	**K1,K2**
CO2	Will able to understand the components of social work, able to understand the processes and analyze the importance of client – worker relationship. Will able to understand and apply the Concept of warmth, empathy, transference and counter transference when dealing with clients.	**K1.K2,K3,K4,K5,K6**
CO3	Will able to understand the processes of social case work and create a case plan by assessing, diagnosing client's problems and execute, evaluate intervention plans for the client in	**K1.K2,K3,K4,K5,K6**

	different settings.	
CO4	Will able to gain knowledge on the various approaches for the intervention. And able to apply it in the processes of case work. Will able to evaluate the intervention plan and able to document the whole case work processes.	**K1.K2,K3,K4,K5,K6**
CO5	Will able to understand the various settings and the roles of social workers. Able to work with different fields by the application of case work method.	**K1.K2,K3,K4,K5,K6**

CO- PSO Mapping (Course Articulation Matrix)

CO / PSO	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	M	H	H	H	M
CO2	H	H	H	H	M
CO3	H	H	H	H	M
CO4	H	H	H	H	M
CO5	H	H	H	H	M

Level of Correlation between PSOs and Cos (suggested by UGC as per Six Sigma tools – Cause and Effect Matrix)

Assigned Value:

 1- Low

2- Medium

3- High

Course Code   :   CCSW103

Credit   :   4

Hours per week   :   5

Course Objectives:

- To provide knowledge on group work as a method of social work.
- To learn values, principles and process of group work.
- To understand the concepts of group process.
- To analysis programme laboratory.
- To understand group work in different settings.

Unit - 1

Social Groups: Definition, Characteristics, Types and Functions. Group formation: Forming, Storming, Norming, Performing and Adjoining. Social Group Work**:** Meaning, definition, purpose, principles, models and Historical development of Group Work.

Unit - 2

Group Process**:** Bond, Acceptance, Isolation Rejection, Sub-Group formation, clique and new comers in groups, withdrawal and control, Leadership: Definition, Functions, Qualities of good leaders, Types and Theories of leadership, Sociometry and Sociogram.

Unit - 3

Group Work Process: Intake, Study and Diagnosis, Treatment, Evaluation, Termination and follow up, Programme Planning**:** Meaning, Definition and principles.

Programme Laboratory : Values and techniques: Games, Sighing, Dancing, Dramatics, Street Play, Puppetry, Psycho-Drama, Socio-drama, Role play, Brain Storming, Camping and Conducting campus.

Unit - 4

Group Work Models: Social group, remedial and reciprocal models. Group Work Supervision: Meaning, Need, purpose. Group Work Recording: Meaning, purpose, principles, and summary records.

Unit - 5

Group Work in Various Setting: Education, Hospital, Correctional, Industries, Communities, De-Addiction, Aged homes, Schools, Family and child welfare, Medical and Psychiatric settings. Role of group worker as enabler, stimulator, supporter, guide, educator, therapist and supervisor.

References
1. BrainSheldon,GeraldineMacdonald,2010,―AtextbookofSocialWork‖,RoutledgePublication.
2. Charles D. Garvin, Lorraine M. Gutierrez, Maeda J. Galinsky, 2007, Handbook of Social Work with Groups, Rawat Publication,India.
3. Dave Capuzzi, Douglas R.Gross, Mark D. Stauffer., 2010, Introduction to Group Work, Rawat Publication,India
4. Siddiqui H.Y 2008 Group Work Theories and Practice, Rawat Publications,Jaipur.
5. Vohra S.S., NishitaRai, 2005, Group That Works: Techniques and Interventions, Ane Books, New Delhi. Urania Glassman, 2009, Group Work – A humanistic and Skills Building Approach, Sage publications Ltd.,

Methodology of Teaching

Class lectures, Discussions, Role plays, Group Assignments, Field-based learning.
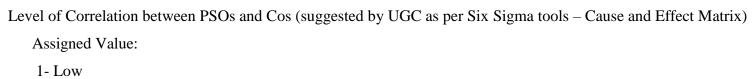
Course Outcomes (COs):

Upon completion of this course, the students

CO code	Course Outcomes	K-levels
CO1	Will enrich knowledge on social group work methods techniques and it s process. Able to apply the principles and the models in the field.	K1,K2,K3
CO2	Will able to understand the group processes, Concept of leadership and its theories and principles. Able to apply in the field and analyze the group needs and problems through sociogram and sociometry. Will become a leader.	K1,K2,K3,K4
CO3	Will gain knowledge and understand about Group work processes and able to analyze, create a group based on the needs and apply the processes in the groups in various settings. Will able to implement the values and techniques in the groups.	K1,K2,K3,K4,K5,K6
CO4	Will understand the various models and implement in the groups. Will apply the processes and different methods of recording and documenting of the group work.	K1,K2,K3,K4
CO5	Will able to understand the group work in various settings. And able to work in the field	K1,K2,K3,K4

CO- PSO Mapping (Course Articulation Matrix)

CO / PO	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	H	H	H	H	M
CO2	H	H	H	H	M
CO3	H	H	H	H	M
CO4	H	H	H	H	H
CO5	H	H	H	H	H

Level of Correlation between PSOs and Cos (suggested by UGC as per Six Sigma tools – Cause and Effect Matrix)

Assigned Value:

 1- Low

2- Medium

3- High

Sociology and Psychology for Social Work Practice   Semester-I

Course Code   :   CCSW104

Credit   :   4

Hours per week   :   5

Course Objectives:

- To gain knowledge about Indian Society.
- To gain knowledge about human behavior and life stage.
- To get insight on concepts related to culture and Social stratification.
- To gain knowledge on concept of personality.
- To get insight on Motivation, Attitude and perception.

Unit - 1

Basic concept in Sociology: Society**:** Elements, characteristics of society, functions. Community: Concept, definition and characteristic, function. Socialization: Heredity and Environment – Areas of socialization – Importance of socialization – relevance of sociology for social work.

Unit - 2

Culture: Definition, Elements, Functions, types, Institutions: Meaning and type, Functions. Social stratification: Definition and Characteristics, Caste and Class. Social change: Concept, factors leading to Social Change.Unit – 3

Psychology :Meaning, definition, nature and scope, Human growth and Development – infancy, babyhood, early and late childhood ,adolescence, early and middle adulthood and old age.

Unit - 4

Personality: Definition, Nature and theories. Factors influencing personality development – Heredity and Environment. Perception: Concept and nature, Types factors influencing perception. Intelligence and Emotions: Concept, Theories and Assessment, Emotion, Individual and group emotions.

Unit - 5

Motivation, Attitude and Learning: Motivation: Concept, types, types of motives, motivational theories. Attitude: Concept and types, attitude formation. Learning: Concept, nature of learning, types relevance of psychology for social work.

References.

1. Andrew Michener. H & John D. Detamater, 1994, Social Psychology. Harcourt BraceCollege publishers, Toronto,.

2. Bhusan, Vidya & Sachdev, (2006), An Introduction to Sociology, Allahabad, Kitab Mahal.7page

3. Harry. M. Johns, (1993), Sociology – A Systematic Introduction, Chennai, AlliedPublications.

4. Jit S. Chandan, Organizational Behavior, Vikas publishing house pvt ltd, NewDelhi.

5. Papa, J. M. et al (2006), A Dialectic Journey of Theory and Practice, New Delhi,Sage

6. Paremeswaran. G & Beena. C, An Introduction to Psychology, Neelkamal Publication,Hyderabad, 2001

7. Ramasamy, P. (2008). General and Medical Sociology, Chennai, New MillenniumPublications.

METHODOLOGY OF TEACHING

Class lectures, Discussions, Role plays, Group Assignments, Field-based learning.

Course Outcomes (COs):

Upon completion of this course, the students

CO code	Course Outcomes	K-levels
CO1	Will able to understand the concept, functions and characteristics of society and community able to work with rural, urban and tribal communities by understanding the socialization processes.	**K1,K2,K3,K4**
CO2	Will able to analyze and understand social structure, stratification, social problems and able to plan solutions. Able to create a social change being a change agent	**K1,K2,K3,K4,K5,K6**
CO3	Will able to understand the basic concept of Psychology. Will gain knowledge on the development stages of human. Will analyze and distinguish the abnormality in the growth.	**K1,K2,K3,K4,K5**

CO4	Will gain knowledge on the concept and factors affecting the human personality, perception, emotions and intelligence. Able to analyze the theories and distinguish between group and individual personality.	K1,K2,K3
CO5	Will understand the concept of Motivations and its theories. Will able to apply theory into the field. Will understand human attitude and relevance of psychology in social work.	K1,K2,K3,K4

CO- PSO Mapping (Course Articulation Matrix)

CO / PSO	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	H	H	H	H	L
CO2	H	H	H	H	L
CO3	H	H	H	H	L
CO4	H	H	H	H	L
CO5	H	H	H	H	L

Level of Correlation between PSOs and Cos (suggested by UGC as per Six Sigma tools – Cause and Effect Matrix)

Assigned Value:

 1- Low

2- Medium

3- High

Course Code   :   CCSW105

Credit   :   4

Hours per week   :   12

Objectives:

- To develop knowledge on social work culture, traditional practices and their Impact on Marginalized Group.
- To understand the agencies and the system – it's the philosophy, objectives, structure and Management service.
- To develop skills in documentation.
- To initiate community based beliefs and strengths to meet their needs and solve problem.

Tasks:

- Observational visits to different agencies.
- Internalization of Professional Values.
- Independently prepare agency report.
- Go on Rural / Tribal camp.

Out comes

- Students will acquire knowledge about importance of social work.
- Students will understand the application of social work methods in the organizations when they visit.
- Students will be motivated to become social worker
- Students will understand the challenges in order to develop skills.
- Apply practical knowledge to help-the needed ones.

Guidelines for field work

- 6 visits are compulsory to the agencies.
- Rural camp – 5days.
- Report submitted in print form is Mandatory.

Course Code   :   CCSW201

Credit   :   4

Hours per week   :   5

Course Objectives:

- To create understanding of the concepts related to communities, and the processes.
- To understand the practice of community organization in various fields.
- To introduce social action as an effective method of social work.
- To introduce the skill-based applications of community organization
- To make understanding on the skill and role of the community development workers

Unit – 1

Introduction**:** Meaning, Definition, Types, Structure and Dynamics. Community organization – History, Concept, Principles, Assumptions and Objectives – Community Organization and Community Development – Process of community organization – Study and Survey, Analysis, Assessment, Discussion, Organization, Action, Reflection, Modification and Continuation, Community Organization in UK and USA; Similarities and differences between Community Organization and Community Development; Models of Community Organization.

Unit - 2

Methods and Phases of Community Organization**:** Methods of Community Organization: Planning, Organizing, Training, Consultation, Education, Communication, Community Participation, Collective decision-making, Leadership Development, Resource mobilization, Community action, Promotion, and Co-ordination; Phases of Community Organization: Study, Analysis, Assessment, Discussion, Organization, Action, Evaluation, Modification, and Continuation, Conflict resolution

Unit – 3

Skill application of in Community Organization: Organizing Conferences, Committee meetings, Training, Communication, Consultation, Negotiation, Conflict Resolution, and Resource mobilization, Relationship, Reporting and Documentation. Application of Community organisation in different settings: rural, urban, tribal, and target groups: children, youth, women, aged; Community organisation in emergencies like fire, flood,

drought, famine, earthquake, and war; Community organisation at local, state, and national level.

Unit – 4

Community and Social Action**:** Concept, objectives, principles, methods and techniques; social action as a method of social work; Social action and social reform; scope of social action in India; enforcement of social legislation through social action; Approaches: rights based approach and advocacy based approach; Radical Social Worker- Paulo Freire, Saul Alinsky, Marx, Mahatma Gandhi, Dr.B.R. Ambedkar, E.V.R. Periyar, Jayaprakash Narayan, and Vinoba Bhave.

Unit – 5

Roles and Skills of Community workers**:** Role: Guide, Initiator, communicator, Enabler, counsellor, advocate, motivator, mediator, catalyst, innovator, collaborator and networker, expert. Skills: Communication skills, problem-solving skills, Resource mobilization skills, Programme planning skills, Monitoring skills, Evaluating skills, Documentation Skills.

References

1. 1.Christopher and Thomas William, (2006), Community Organisation and Social Action Concepts, Principles and Methods, Mumbai: Himalaya Publishing House.
2. 2 Chowdhry Paul, (1976), Introduction to Social Work, New Delhi: Atma Ram Publication.
3. 3 Jainendra Kumar Jha, (2002), Social Work and Community Development, New Delhi: ANMOL Publications Pvt. Ltd. Reference Books.
4. Missra P D and BeenaMisra, (2004), Social Work – Profession in India, Lucknow: New Royal Book Company.
5. Clarance King, (1974), Working with People in Community Action – Strategies of Community Organization: Illinois:Peacock.,

6. Poplin, Dennis E. (1979), "The Concept of Communities." A Survey of Theories and Methods of Research1-25.

7. Ross, Murray. G., (1955), Community Organization: Theory and Principles.

8. Siddiqui, H. Y. (1997) Working with communities: An introduction to community work. Hira,.

Websites:

- https://socialworklicensure.org/types-of-social-workers/community-social-workers/2

- https://us.sagepub.com/sites/default/files/upm-assets/24165_book_item_24165.pdf3

- https://onlineprograms.ollusa.edu/msw/resources/social-worker-s

METHODOLOGY OF TEACHING

Class lectures, Discussions, Role plays, Group Assignments, Field-based learning.

Course Outcomes (COs):

Upon completion of this course, the students

CO code	Course Outcomes	K-levels
CO1	Students acquire knowledge and identify on communities and their process.	**K2**
CO2	Acquire knowledge and analyze the social action for community organization.	**K4**
CO3	Understand the various approaches of community organizations and recognize structure of the community organization.	**K2**
CO4	Develop the basic skills of community organization and formulate the plan of action based on the community issues	**K5**
CO5	Practice the role of community development workers and apply the knowledge development of community	**K3**

CO- PSO Mapping (Course Articulation Matrix)

CO/PSO	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	M	M	M	M	H
CO2	M	M	M	M	M
CO3	M	M	M	M	M
CO4	M	M	M	M	M
CO5	M	M	M	M	H

Level of Correlation between PSOs and Cos (suggested by UGC as per Six Sigma tools – Cause and Effect Matrix)

Assigned Value:

1- Low

2- Medium

3- High

Course Code   :   CCSW202

Credit   :   4

Hours per week   :   5

Course Objectives:

- To understand the application of scientific methods in furthering knowledge base of social work research.
- To understand the nature, scope and significance of research in social work practice.
- To develop competence in conceptualizing, designing and implementing research using quantitative and qualitative techniques.
- To inculcate skills for processing, analysis, interpretation, documentation, presentation and report writing.
- To provide the statistical understanding on social work research

Unit - 1

Introduction: Introduction - Concept and Purpose of Research. Social Work research - Concept, Definitions, Objective, Functions, Characteristics, Scope and Types of social work research: need assessment studies, situational analysis, monitoring and evaluation, impact assessment, Social Work Research and Social Research. SWR in India; Ethical Issues in social work research.

Unit - 2

Formulation of Research Problem: Concepts, theoretical and operational definition of concepts - Role of theory in research - variables: types - Hypothesis- definition, types, sources and significance - Formulation of research proposal- steps of research proposal - pilot study - Ethical considerations in research. The Process of Qualitative Research - Designing qualitative studies: developing a research strategy, specifying the role of the researched and the researcher.

Unit – 3

Research Designs: Meaning – Scientific Social Surveys – Experimental study design, Descriptive, Exploratory, Participatory Action Research - Case study, Ethnography; formulation and uses, cross sectional; longitudinal; experimental. Quasi-experimental design. Single subject designs in social work, group design. Mixed methods design: Concept of triangulation and iteration; Types - Sequential explanatory, Sequential transformative, Concurrent triangulation, Concurrent nested and Concurrent transformative.

Unit – 4

Population and Sampling **:**Purpose of sampling – Concepts related to sampling – population, universe, sampling frame and sampling unit – Meaning and types of probability and non-probability sampling – techniques and procedures in sample selection – Data - Meaning, Types, Sources - Primary, Secondary, Tools of Data - Meaning, Importance, Formulation, Types, Pre-testing,. Collection of Data - Process, Types, Methods – Focus groups-Content analysis

Unit - 5

Data Collection and Measurement**:** Data collection - Methods of data collection – Quantitative Tools: Questionnaire, interview schedule, Online survey, Structured Observation. Qualitative Tools: FGDs, Case study, Participatory and Rapid appraisal techniques and process, Interview Guide, Questionnaire, Documents & Audio-visual materials. Major components of a research report, Report Writing: Format – Style – Content – Communicability – Appendix, Bibliography, Footnotes, etc. – Rules of Report Writing, APA format.
Measurement - Levels of measurement: Nominal, Ordinal, Interval and Ratio. Pre-test, Problems of scaling - Reliability, Internal and external validity. Central Tendency**:** meaning, relevance, uses, merits and demerits Measures of dispersion (Range, Quartile deviation, Mean deviation, Standard Deviation): meaning, relevance, uses, merits and demerits Measures of Correlation (Karl Pearson"s Coefficient of correlation and Spearman"s Rank correlation) : meaning, relevance, uses, merits and demerits.

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    https://socialresearchmethods.net/ [Web Centre for Social Research Methods]
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METHODOLOGY OF TEACHING

Class lectures, Discussions, Role plays, Group Assignments, Field-based learning.

Course Outcomes (COs):

Upon completion of this course, the students

CO code	Course Outcomes	K-levels
CO1	Apply the knowledge of the scientific method of inquiry for the study of social phenomena.	**K3**
CO2	Acquire skills of understanding, analyse, evaluate, and	**K4**

	reporting research process	
CO3	Develop theoretical understanding on methods of inquiry	**K2**
CO4	Develop competence to design social work research	**K5**
CO5	Gain knowledge on choosing the sampling methods	**K6**

CO- PSO Mapping (Course Articulation Matrix)

CO/PSO	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	M	M	M	M	M
CO2	M	H	M	M	M
CO3	M	M	M	M	M
CO4	H	M	M	M	M
CO5	M	M	M	M	M

Level of Correlation between PSOs and Cos (suggested by UGC as per Six Sigma tools – Cause and Effect Matrix)

Assigned Value:

 1- Low

2- Medium

3- High

Course Code   :   CCSW203
Credit   :   4
Hours per week   :   5

Course Objectives:

- To enable students to understand the judicial system and the legal mechanisms for seeking justice.
- To impact knowledge about the various legislations available to deal with social problems.
- To expose them to law enforcement institutions and bridge the gap between the Criminal Justice System and victims.
- To provide knowledge on social welfare administration
- To provide information on knowledge on registration of trust and society

Unit - 1

Social Policy**:** Definition, Evolution and Constitutional base; Sources and instrument of social policy, Policies regarding Other Backward Castes (OBCs), Scheduled Castes (SCs), Scheduled Tribes (STs), and de-notified communities; policies and programmes for women, children, aged, and handicapped.

Unit - 2

Social Legislation**:** Concepts**,** Constitutional base of Social legislations in India. Social Planning and Social Welfare Programme. The Constitution of India: Preamble and Fundamental Rights. Judicial system in India: Supreme Court, High Court, District Court and Session Court, Special Courts/Tribunals. Legal Provisions: Free Legal Aid, Public Interest Litigation, Lok-Adalat. Complaint Procedures, Statutory Commissions. Role of Social Workers in promotion of Social Justice.

Unit – 3

Social Welfare Administration**:** Social Welfare Administration – concept, meaning, definition, need, scope and functions. Social welfare administration – Voluntary and Governmental organizations- Central and State Social Welfare Boards and their functions.

Unit - 4

Registration of Welfare Organisation**:** Forms of Registration of Welfare Organisation / NGOs: Indian Trust Act 1882/, Society Registration act 1860/Company Act 1956. Conditions and Procedures required for Registration of NGOs under Registration of Societies Act 1860. Administration of Registered Welfare Agencies: Role and Functions of General body, Role and Responsibilities and Functions of Office bearer.

Unit - 5

Laws related social Functions**:** Laws Related to Marriage: Hindu, Muslim, Christian, and personal laws relating to marriage; divorce, minority, and guardianship; adoption, succession, and inheritance; Legislation relating to social problems: prostitution, juvenile delinquency, child labour, untouchability, physical, and mental disabilities. Child Marriage Restraint Act 1929, Juvenile Justice Act 2000, Child Labour Abolition and Regulation Act1986, , Protection of Children from Sexual Offences Act (POCSO) 2012, Guardians and Wards Act, 1890.

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METHODOLOGY OF TEACHING

Class lectures, Discussions, Role plays, Group Assignments, Field-based learning.

Course Outcomes (COs):

Upon completion of this course, the students

CO code	Course Outcomes	K-levels
CO1	Understanding historical and contemporary social and legal contexts	K2
CO2	Acquire knowledge on social policies and their application in the society	K3
CO3	Acquire knowledge on process of registration and prepare, and apprise the welfare administration set up of legislation.	K5
CO3	Gain better understanding on social welfare administration, social policies and legislation to critique analyses and apply their process in the society	K4
CO4	Acquire knowledge on registration of trust and society through that to formulate and evaluate the trust and society	K5

CO- PSO Mapping (Course Articulation Matrix)

Cos/PSO	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	M	M	M	H	H
CO2	M	M	M	M	M
CO3	H	M	M	H	H
CO4	H	M	M	H	M
CO5	M	M	M	H	H

Level of Correlation between PSOs and Cos (suggested by UGC as per Six Sigma tools – Cause and Effect Matrix)

Assigned Value:

 1- Low

2- Medium

3- High

Course Code   :   CCSW204

Credit   :   4

Hours per week   :   12

Objectives:

- To engage the students in field work to theory into practice.
- ToanalysestheneedandimportanceofNGO"sandGovernmentAgenciesforthebettermentofSociety.
- To know various social problems and enhance role of NGO"s to tackle social problems.

Tasks:

- To complete 3 case work and 2 group works and 1 community organization programme.
- StudentshavetovisitanyoneoftheinstitutionssuchasNGO"s,Hospitals,industries,psychiatriccentres and Government Welfare Agencies for field work.
- Independently prepare agency report, case work, and group work and community organization.

Learning Out Comes

- Understanding on scientific approach to human enquiry on various issues.
- Importance of the methods on social work.
- Helps to develop an ability to see the relationship between the theory and fact.
- Applying skills for use of library and documentation to write a research proposal.
- Evaluating research aptitude and skills to write a research report.

Guidelines for field work

- 21 days of field work is compulsory.
- Report submitted in print form is mandatory.
- Certificate from the Agencies Supervisor is compulsory.

Rural Community Development Semester-III

Course Code : CCSWCD301

Credit : 4

Hours per week : 5

Course Objectives:
- To deliver the knowledge of rural life and its problems.
- To provide knowledge of theories and approaches and experiments in rural community development.
- To create awareness on policies and programmes of the Government for rural community development
- To provide knowledge on administrative Structure and Functions rural community development
- To deliver information the relationship between the community and caste

Unit – 1

Introduction: Rural Community: Definition, Meaning, Characteristics; Types of Villages; Dynamics of the rural society: Caste, class, gender relations; power, conflict and control, Agrarian relations, structural inequality and land access; Rural Development Approach: Multipurpose Approach, Integrated Development Approach, Area Development Approach, Multilevel District planning Approach, Target group Approach.

Unit – 2

Theories, Approaches, Early Experiments: Theories of Community Development: System theory, Micro-Macro community development theory - Methods and Approaches of Community Development; Application of social work methods in rural development - Early experiments of rural development-Sriniketan, Marthandam, Gurgaon, Rural reconstruction, Firka movement, Nilokheri and Etawoh pilot projects and Ghandhian approaches to rural development.

Unit – 3

Rural Development Programmes in Post-Independence **:** Pradhan Mantri Gram Sadak Yojana, Swarna Jayanti Gram Swarozgar Yojana, Sampoorna Grameen RozgarYojana, National Food for Work Programme, Minimum Needs Programme, Rural Water Supply Programme, Rural Sanitation Programme, Indraa AwasYojana, Pradhan Mantri Kaushal Vikas Yojana, Water Shed Development Programme, Accelerated Rural Electrification Programme, Integrated Rural Energy Programme, Pradhan Mantri Ggramodava Yojana, MGNREGA Scheme, PURA, in RuralDevelopment.

Unit – 4

Rural Livelihoods, Poverty and Contemporary Concerns: Rural Livelihoods: Diversity, Trends, Livelihood Analysis, Strategies and Challenges; Entitlements of Rural Poor: Land, Food, Energy Justice and Security; Rural Poverty, Causes, Dimensions and Measurement issues; Rural Employment Status and Challenges: Trends and Types-Farm, Non Farm; Wage and Self-Employment Programs. Migration: nature, types and implications.

Unit - 5

Administrative Structure and Functions: Central and State level administration, Planning Commission, Rural local bodies and power structure - Administrative pattern of community development and Panchayat raj system: local, block and district level, Functions of Panchayat Raj: Civic amenities, social welfare activities and Development work. National and State level agencies (CAPART, NABARD, THADCO, NIRD, SIRD). Definition of Co-operatives – Characteristics, Principles and Philosophy of Cooperatives-Reiffeisen &Schulze Models of Co-operatives – Co-operatives in India - Types and Kinds of co-operative societies.

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METHODOLOGY OF TEACHING

Class lectures, Discussions, Role plays, Group Assignments, Field-based learning.

Course Outcomes (COs):

Upon completion of this course, the students

CO code	Course Outcomes	K-levels
CO1	Understand and identify the economic, political, social and natural realities of rural community	K1
CO2	Develop the attitude of critically review and evaluate the rural development policies and programs	K3
CO3	Develop analytical skill on community development approaches and interventions and develop a new model for community development	K3
CO4	Acquire skills related to participatory planning approach, evaluation and organizing community	K4
CO5	Acquire knowledge on examine, compare , apprise and evaluate rural community related organizations	K5

CO- PSO Mapping (Course Articulation Matrix)

Cos/PSO	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	M	M	M	H	H
CO2	M	M	M	M	M
CO3	H	H	H	H	H
CO4	H	M	M	H	H
CO5	M	M	M	H	H

Level of Correlation between PSOs and Cos (suggested by UGC as per Six Sigma tools – Cause and Effect Matrix)

Assigned Value:

 1- Low

2- Medium

3- High

Urban and Tribal Community Development   Semester-III

Course Code   :   CCSWCD302

Credit   :   4

Hours per week   :   5

Course Objectives:

- To understand urban and tribal communities planning and development.
- To develop sensitivity and commitments to the rights of vulnerable groups in urban and tribal communities.
- To develop the necessary skills for community development work in urban areas.
- To provide knowledge on urban community development agencies
- To create understanding on Tribal Community Development

Unit - 1

Urban Communities and Urbanization: Urban Communities: Meaning, Characteristics, Types and features; City: Meaning, Classification, Urban Agglomeration, Suburbs, Satellite towns, Hinterlands, New towns, Metropolis, Megalopolis, Urbanization- Meaning and Characteristics, concept, process, Theories, Causes and consequences of urbanization, Historical formulation of urbanization; Slum: Definition, Concepts, Characteristics, Functions, Classification, Types, Causes, Approaches, Culture of Slums

Unit - 2

Agencies of Urban Community :National, State and local levels; Structure and functions of Urban local bodies and its administration, 74th amendment and salient features of Nagarpalika Act; Structure and Functions of Urban Development agencies: Municipal Administration – Corporations, Municipalities, Town Panchayats, Townships and Cantonments boards; Metropolitan Development Authorities: Functions of officials and non-officials in Urban Self-Governments; Slum Clearance Board, Housing Board, Housing and Urban Development Corporation (HUDCO) and United Nation Centre for Human Settlement (UNCHS); Role of Voluntary agencies in Urban Development.

Unit – 3

Urban community Development Policies and Programmes **:**Urban Community Development Definition, Concept, Objectives and Historical background; Approaches, Principles, Process and Methods; Urban planning: features, models - Urban development policies and programmes in India: Ministry of Urban Affairs, Policies and Programmes: JNNURM, Madras Urban Development Projects (MUDP) I & II, Tamil Nadu Urban Development Project (TNUDP), Urban Basic Services Programmes (UBSP), Metro Rail Projects. Welfare extension projects of Central Social Welfare Board; Urban Development Planning: Town and Country Planning Act 1971, Importance of Community planning and Community participation in Urban Development; Application of Social Work Method in Urban Development.

Unit – 4

Concerns Urban problems and Emerging**:** Urban Problems : Drug addiction, Sex workers, Juvenile Delinquency, Urban Poverty, Urban Employment, Urban Settlement & Housing, Urban pollution, Street living, Pavement dwelling and street vendors, Problems with unorganized sector, Waste management and transport. Emerging Concerns: Urban reforms and impacts on the poor, development thrust and direction of the Indian state: The need for a National Urban Policy - Informal economy: Concept, Trends and challenges - Strategies of Local economic development and urban poverty alleviation schemes.

Unit – 5

Tribal Community Development**:** concept, Tribal situation in India, Caste and Tribe interactions. Tribal policy in India, Forest-tribe interaction, Deforestation and its impact on tribal population, Tribal rights on forest and land, Problems of indebtedness & land alienation among tribals, Role of State and NGOs to protect and promote the tribal. Tribal Development**:** Concepts and Approaches; Tribal development and the constitution; Tribal development policies and plans in India; Tribal Welfare Programmes issues in Tribal Development.

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WEBLINKS:

- http://mohua.gov.in/ [Ministry of Housing and Urban Affairs, Govt. of India]
- https://unhabitat.org/ [UN Habitat]

METHODOLOGY OF TEACHING

Class lectures, Discussions, Role plays, Group Assignments, Field-based learning.

Course Outcomes (COs):

Upon completion of this course, the students

CO code	Course Outcomes	K-levels
CO1	Describe the theoretical perspectives on urban and tribal societies	K1
CO2	Acquire comprehensive knowledge and analyse urban and tribal policies, programmes	K2
CO3	Acquire skills of appraisal, formulate, review design on the urban and tribal community's programmes and polices	K5
CO4	Gain knowledge on organize and grade the urban community development agencies	K5
CO5	Acquire better knowledge on identify and categories problems of urban and tribal Communities and formulate the progemmes for their development	K3

CO- PSO Mapping (Course Articulation Matrix)

COs	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	2	M	M	S	M
CO2	2	M	M	M	M
CO3	2	M	M	S	M
CO4	3	S	M	M	M
CO5	2	M	M	M	M

Course Code   :   CCSWCD303

Credit   :   4

Hours per week   :   5

Course Objectives:

- To understand the philosophy, theoretical perspectives of environment and sustainable development.
- To study the environmental related sustainable development practice.
- To know environmental issues in rural and urban areas.
- To understand the Interventions by the Government and Non-Government organizations.
- To gain knowledge on Social Issues and the Environment problems

Unit – 1

Introduction to Environment and Environmental Studies: Definition and Components of Environment, Relationship between the different components of Environment, Man and Environment relationship, Impact of technology on Environment, Environmental Degradation, Multidisciplinary nature of the Environment studies.

Unit – 2

Sustainable Development philosophy, History, Concept, Mode, growth models, Principles, Goals: of Sustainable Development & Social Work Practice – Need and Implications.

Unit – 3

Natural Resources: Renewable and non-renewable resources, Natural resources and associated problems, Forest resources, Water resources, Mineral resources, Food resources, Energy resources, Land resources, Role of an individual in conservation of natural resources.

Unit - 4

Social Issues and the Environment: Urban problems related to energy, Water conservation, Rain Water harvesting, Watershed Management, Resettlement and Rehabilitation of people; its problems and concerns. Climate Change, Global warming, Environmental Protection Act, Public awareness Population growth, Role of Social workers in Environmental Protection.

Unit - 5

Consequences of Population Explosion on human resources. - Social forestry, Afforestations, Desertification, Salinity and Water logging. - Definition and Concept of Sustainable Development, Economic aspect of Sustainable Development, Social aspect of Sustainable Development, Environmental aspect Sustainable Development.

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METHODOLOGY OF TEACHING

Class lectures, Discussions, Role plays, Group Assignments, Field-based learning.

Course Outcomes (COs):

Upon completion of this course, the students

CO code	Course Outcomes	K-levels
CO1	Gain understand and knowledge on the concept of environment and sustainable development	K2
CO2	Gain knowledge on ability to identify and analyzing the relations between environment and sustainable development	K4
CO3	Knowledge on discuss and distinguish, analyzing the relationship between human and environment	K3
CO4	Get better understanding and examine environment problems with social concern	K2
CO5	Gain knowledge on compare between the population explosion and human resources	K4

CO- PSO Mapping (Course Articulation Matrix)

Cos/POS	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	M	S	M	M	M
CO2	M	M	M	M	M
CO3	S	M	S	M	M
CO4	M	M	M	M	M
CO5	L	M	M	M	M

Course Code   :   CCSWHRM301

Credit   :   4

Hours per week   :   5

Course Objectives:

- To introduce students to the basics of Human Resource Management.

- To provide an overview of the functional areas of HRM.

- Gain information about HRP.

- To know about compensation management.

- To enable the students, develop attitude for the successful application of personnel management.

Unit - 1

Introduction to HRM: Concepts, principles and approaches – History of HRM – Importance of HRM– Role of HR Executives-HRM Functions– Challenges of Human Resource Management– New Challenges for HR Executives– Structure and Organizational Chart of HR Department. Human Resource Management at Work: Line vs. Staff Authority – Globalization and its impact on HR- IT Systems and HR. Job Analysis and Design: Concept of Job Analysis and Design – Methods of Job analysis - Job Description - Job Specification. Modern Management Techniques: Job rotation – job enlargement - Job enrichment. Managing the dejobbed world, Competency mapping.

Unit - 2

Human Resource Planning (HRP) : Definition – Need and Importance of HRP- Process, Levels and Types of HRP – Forecasting Demand for employees- Forecasting supply for employees- Balancing supply and demand considerations- HRP Model. Recruitment and Selection Process: Definition and concept of Recruitment - Factors affecting Recruitment – Sources of Recruitment– Information technology and HR recruiting on the net.-Methods and Techniques of Recruitment - Recruitment Policies. Selection Process-Person Job Fit - Person Organization Fit –Elements of Selection Process - Steps in the Selection Procedure – Various types of Tests – Selection Interview: Methods and Process (including reference check and medical examination) - Placement and Induction- Competency testing systems.

Unit – 3

Performance and Potential Appraisal : Concept - Objectives of Performance Appraisal - The Appraisal Process - Traditional Methods and Modern Methods of Appraisal (including MBO, 360 degree, Assessment Centre, Balance Scorecard, etc) – Appraisers: Manager/Supervisor, Self, Subordinate, Peer, Team and Customer- Pitfalls in Performance Appraisal – Potential appraisal Employee Training and Management Development: Importance and Objectives - Distinction between Training and Development – Types of training and development – Training need analysis - Systematic approach to Training and Development – Evaluation of Training Managing Careers: Concept – Career stages -Career Anchors – Career Development Cycle – Benefits of career planning to individual as well as organization - Internal mobility: promotions, transfers, Separation and Succession planning.

Unit - 4

Compensation Management: Objectives - Methods of Job evaluation – Factors determining compensation and pay rates – Current trends in compensation- Pricing managerial and professional jobs. Wage and Salary Administration - Nature and Purpose Minimum Wage, Fair Wage, Living Wage - Basic Kinds of Wage Plans - Elements of a Good Wage Plan - National Wage Policy. Rewards and Incentives - Short-term Plans - Long-term Wage Incentive Plans - Requisite Guidelines for Effective Incentive Plans - Non-monetary Incentives - Employee Stock Ownership Plans. Bargaining - Types – Process -Pre-requisites - Issues Involved - Worker Participation in Management.

Unit - 5

Grievance Handling: Grievance - Causes/Sources of Grievances - Grievance Redressal Machinery - Model Grievance Procedure Legislative Aspects of the Grievance Redressal Procedure in India. Domestic enquiry, Discipline and disciplinary actions – Dismissal and Discharge of an employee- Trade Unions. Quality of Work Life: Emerging Trends: The Concept of Quality of Work Life (QWL) - Strategies for Improving QWL, Family integration processes. Emerging Trends in Human Resource Management: Talent Management - HR Interventions - PCMM- Entrepreneurship**.** Employee Discipline: Concept, common acts of employee indiscipline. Employee Separation: Concept and forms (termination of employment, retirement, resignation, dismissal, redundancy). Guidelines for compassionate exit management. Concepts of employee attrition / turnover, exit interview, right sizing, severance pay, survivor syndrome. Employee Retention Strategies

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METHODOLOGY OF TEACHING

Class lectures, Discussions, Role plays, Individual/ Group Assignments, Field-based learning.

Course Outcomes (COs):

Upon completion of this course, the students

CO code	Course Outcomes	K-levels
CO1	Will understand and gain knowledge on the concepts, principles, importance of HRM, and able to implement the various approaches of HRM. Will understand and enact the roles of HR Executives and apply the functions. Able to solve and analyze the challenges. Will able to create new organizational chart and structure of HR Department. Will able to design the competency mapping. Able to apply and evaluate modern management techniques.	**K1,K2,K3,K4,K5,K6**
CO2	Will able to gain knowledge and understand the concept, need, importance of Human Resource Planning. Will able to apply the models, Process under different Levels and Types of HRP. Able to analyze and forecaste employees demands and requirements, Will able to do Recruitment and Selection Process by applying the methods and techniques. Able to evaluate the candidates based on the competency.	**K1,K2,K3,K4,K5,**

CO3	Will able to understand the concept, objectives of Performance and Potential Appraisal. Will able to apply the Traditional Methods and Modern Methods of Appraisal. Will become a trainer for the development of the employees. Will able to do needs analysis, evaluation, and create career development cycle and innovative planning	**K1,K2,K3,K4,K 5,K6**
CO4	Will able understand the concept and objectives current trends of Compensation Management. Will able to apply the Methods of Job. Will able to understand and create Basic Kinds of Wage Plans. Will able to analyze and execute the National Wage Policy. Will able to evaluate and implement Rewards and Incentives. Will make the workers to participate in Managerial activities.	**K1,K2,K3,K4,K 5,K6**
CO5	Will able to understand and gain knowledge on Analyze, evaluate, and apply grievance handing procedures.	**K1,K2,K3,4K,K 5**

CO- PO Mapping (Course Articulation Matrix)

CO / PSO	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	H	H	H	H	M
CO2	H	H	H	H	M
CO3	H	H	H	H	M
CO4	H	H	H	H	M
CO5	H	H	H	H	M

Level of Correlation between PSOs and Cos (suggested by UGC as per Six Sigma tools – Cause and Effect Matrix)

Assigned Value:

 1- Low

2- Medium

3- High

Course Code   :   CCSWHRM302

Credit   :   4

Hours per week   :   5

Course Objectives:

- To acquire Knowledge on Human Relations

- To acquire knowledge on Training and Development.

- To sensitize the students to adopt suitable attitudes for practice of HR.

- To acquire knowledge on potential counseling.

- To gain insight on ways to improve human relations.

Course Outcomes:

- Upon successful completion of this course, the student should be able to acquire knowledge and information about HRD

- Adopt suitable attitudes for practice of HRD.

- Skillful in effective communication with interpersonal relations.

- Prepare career planning and performance counseling.

- To help the students develop appropriate skills.

Unit – 1

HRD - Concept, objectives, process, and mechanism for HRD, Principles in designing HRD system. HRD at different levels; areas of HRD; HR Information System, Qualities and Competencies required in a HRD professional. Importance of HRD in the present context. Development of HRD Movement in India.

Unit - 2

Development Human Capacity, Aptitude, Knowledge, Values, Skills of Human Relations, Responsiveness, Loyalty and Commitment, Transparency, Leadership development. Training and Development: Meaning, need, importance, types: on the job and off the job training, Concept of learning, training, education and development, training effectiveness, evaluation of training, recent trends in executive development, Workers EducationScheme.

Unit – 3

Human Relations and Interpersonal Communication: Essential qualities of human relations, Basic themes of human relations, developing interpersonal relationship, Effective communication, Art of listening, Verbal and Non-verbal communication, skills of effective communicator, Impression Management. Evaluating HRD: Human Resource Accounting, HR Audit and Bench marking, Impact-assessment of HRD initiatives on the bottom-line of an organization.

Unit - 4

Potential Appraisal: Meaning and scope, latest trends in potential appraisal, 360 Appraisal, Management by Objectives. Stress Management and Conflict at work place: meaning, Causes and consequences, strategies for reduction of stress; Conflict: meaning, types of conflict and management of conflict. People Capability Maturity Model (PCMM)-meaning, objectives, levels, process areas, Employee Engagement: Definition – Engagement vs. Satisfaction – Engagement Drivers and Models – Work Engagement, Job Engagement and Organizational Engagement – Gender Issues in Engagement – Creating and Executing an Engagement Campaign – Burnout and Disengagement - Engagement and Attrition.

Unit - 5

Career Planning and Performance Counseling: Meaning and Steps involved: Career Development , Actions, Types and problems, succession planning, Performance Counseling, Phases.

Recent Trends in HRD: Training for trainers and HRD professionals, Promoting Research in HRD. Impacts of developments in the other fields such as Psychology, Business Management, Communication and Information Technology and process involved. Pre requisites for successful HRD programmes; HRD Trends: Job rotation, Job enlargement, Job enrichment, Quality of Work life, Total Quality Management (TQM) and TPM; ISO 9000 Series. ESOP (Employer Stroke Option Programme).

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METHODOLOGY OF TEACHING

Class lectures, Discussions, Role plays, Individual/ Group Assignments, Field-based learning.

Course Outcomes (COs):

Upon completion of this course, the students

CO code	Course Outcomes	K-levels
CO1	Will be able to acquire knowledge and information about HRD	**K1,K2**
CO2	Will able to Adopt and apply suitable attitudes for practice of HRD.	**K1, K2,K3**
CO3	Will become Skillful in effective communication with interpersonal relations. Will able to analyze, apply and develop the art of listening. Will able to evaluate, assess and audit the HR accounting.	**K1,K2,K3,K4,K5,K6**
CO4	Will able to gain knowledge, scope, types and current trends in Potential Appraisal. Will able to do Stress Management and Conflict at work place. Will understand implement various models, will able to identify and solve Gender based issues. Will able to Create and	**K1,K2,K3,K4,K5,K6**

	Execute an Engagement Campaign	
CO5	Will able to gain knowledge and understand the concept, meaning, types and apply the processes of Career planning and performance. Will able to understand and execute the recent trends in HRD. Will able to analyze and evaluate the impact of developments in the various fields of business management. Will learn to apply the pre requisite for HRD Programmes.	**K1,K2,K3,K4,K5**

CO- PSO Mapping (Course Articulation Matrix)

CO / PSO	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	H	H	H	H	L
CO2	H	H	H	H	L
CO3	H	H	H	H	L
CO4	H	H	H	H	L
CO5	H	H	H	H	L

Level of Correlation between PSOs and Cos (suggested by UGC as per Six Sigma tools – Cause and Effect Matrix)

Assigned Value:

 1- Low

2- Medium

3- High

Course Code   :   CCSWHRM303

Credit   :   4

Hours per week   :   5

Course Objectives:

- To understand the challenges regarding the industries.
- To understand the concept of Trade Unions.
- To provide knowledge on the basics of Labour Legislation.
- To know about working conditions.
- To know about welfare activities.

Unit - 1

Labour Welfare: Concept, principles, approaches/theories. Responsibilities for providing Labour Welfare, Labour Welfare Measures, Labour Welfare Officer, Appointment, Functions, Role and Powers. Growth of Labour welfare in India; Types of welfare; Labour problems: Absenteeism addiction, migratory characters, indebtedness and exploitation, family distress and social work intervention. Labour welfare programmes: Statutory and Non – Statutory. Labour welfare officer: Status, role, duties function and workers education and use of social work knowledge and skills.

Unit - 2

Law Related to working conditions: Factories Act 1948.The plantation Labour Act 1951, Indian Mines Act 1952, Apprentices Act 1961 Tamil Nadu Industrial Establishment (National and Festival holidays) Act 1951

Tamil Nadu Shops and Establishment Act 1947, Labour Relations Legislations: The Trade Union Act 1926,Industrial Disputes Act 1947, The Industrial Employment (Standing orders) Act 1946.

Unit – 3

Employment Legislations: The Employment Exchange (compulsory notification of vacancies) Act 1959, The Contract Labour Regulation & Abolition Act 1950, Conformation of Permanent Status Act. The Sexual Harassment of Women at workplace Act 2013; The Interstate Migrant workmen (regulation of employment and condition of service) Act1979.

Unit - 4

     Social Security Legislations: Workmen's Compensation Act 1923, Employees State Insurance Act 1948, Employees Provident fund Act 1952 including the Pension Scheme 1995. The Maternity Benefit Act 1961,

Unit - 5

     Wage Legislations: The Payment of Wages Act 1936, The Minimum wages Act 1948, The Payment of Bonus Act 1965, The Equal Remuneration Act 1976. Payment of Gratuity Act 1972, Tamil Nadu labour welfare fund.

References

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METHODOLOGY OF TEACHING

Class lectures, Discussions, Role plays, Individual/ Group Assignments, Field-based learning.

Course Outcomes (COs):

Upon completion of this course, the students

CO code	Course Outcomes	K-levels
CO1	Will able to understand the concept & Principles, approaches and theories and able to apply in the field. Will able to gain knowledge on the importance of the Labor welfare and able to identify the problems of labors and create interventions based on the issues. Will able to apply use of social work knowledge and skills	K1,k2,k3,k4,k5,k6
CO2	Will able to understand and gain knowledge of the legal provisions pertaining to Labor welfare and rights. Will able to analyze and apply the legal provisions when there is a need in the field.	K1,K2,K3,K4,
CO3	Will able to understand and Analyze the labor problems and issues. Will able to identify Gender based issues and will able to create interventions using legal provisions and welfare measures.	K1,K2,K3,K4,K5, K6
CO4	Will gain knowledge and understand the importance about the Social Security Legislations. Will able to apply the welfare measures & ESI PF Scheme among workers.	K1,K2,K3,K4,
CO5	Will gain knowledge and understand the importance of Wage legislation, will able to apply the legal provisions in the field.	K1,K2,K3,K4

CO- PSO Mapping (Course Articulation Matrix)

CO / PSO	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	H	H	H	H	L
CO2	H	H	H	H	L
CO3	H	H	H	H	L
CO4	H	H	H	H	L
CO5	H	H	H	H	L

Level of Correlation between PSOs and Cos (suggested by UGC as per Six Sigma tools – Cause and Effect Matrix)

Assigned Value:

1- Low

2- Medium

3- High

Course Code   :   CCSWM&P301

Credit   :   4

Hours per week   :   5

Course Objectives:

- To gain knowledge on the approaches to social work practice in the field of health.
- To acquire basic information about diseases – communicable and non-communicable.
- To develop an analytical view in relation to psychological, socio cultural and environmental factors in disease.
- To develop an inter-disciplinary approach in the health care settings.
- To learn about various functions and responsibilities of medical social worker.

Unit - 1

Introduction to Medical Social Work**:** Definition and concept of Medical Social Work, objectives, its nature and scope, its roles and functions of medical social worker. Historical development in India and abroad. Organisation and administration of Medical social work departments in hospitals in the state and central Government organizations.

Unit - 2

Health care models: Preventive, Curative, Promotional Model, Integrative model, Developmental model, Holistic approach to health, alternative system of health- yoga naturopathy.

Unit – 3

Hospital as a formal organization**:** Goals, technology, structure and functions, departments, administrative procedures, implications of hospitalization for the patient and his family, medical social work department: staffing, organization and functions, extension services, public relations. Multi-disciplinary approach and team work: Importance of case conference, documentation and record keeping.

Unit - 4

Psychosocial Problems: Major communicable disease – TB, STD, AIDS, Polio, Diarrheal diseases, Malaria, Typhoid, Leprosy, Leptos pirosis, Major Non – communicable diseases- cancer, diabetes, hypertension, cardio disorder, neurological disorders and asthma, Physically challenged, Nutritional disorders, occupational health problems, women health problems, Pediatric health problems, Geriatric health problems.

Unit - 5

Medical social work practice in different settings: Role, function and skills of medical social worker; outpatients departments; geriatric department, pediatric department, Emergency / Crisis care, ART centre, Problems encountered by medical social worker in the field.

References

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METHODOLOGY OF TEACHING

Class lectures, Discussions, Role plays, Individual/ Group Assignments, Field-based learning.

Course Outcomes (COs):

Upon completion of this course, the students

CO code	Course Outcomes	K-levels
CO1	Will understand and get knowledge on the history, concept, definition scope of Medical social work and able to understand the apply and play the various roles of social worker in Medical fields. Will learn the nuances of the medical administration- apply, analyze and evaluate the needs and problems. Will able to restore balance in an individual's personal, family & social life	**K1,K2,K3,K4,**
CO2	Will able to Help the person, maintain or recover his/her health and strengthen his/her ability to adapt and reintegrate into society by the application of various health care models and alternative health practices. Will able to analyze the problems and apply the models in the field.	**K1,K2,K3,K4**
CO3	Will able to understand Hospital settings, structure and functions of medical organization. Able to identify the medical social worker roles. Able to gain knowledge on the processes of Hospital administration from the top to ground levels. Will understand and empathize patients and care taker by the multidisciplinary approaches. Will able to apply analyze and evaluate the case studies and develops the documenting skills for the same in the field. Able to create their own medical settings.	**K1,K2,K3,K4,K5,K6**
CO4	Will able to assess the psychosocial needs of the patients and responsiveness to patients needs. Will able to assess, identify and understand the causes, symptoms and the treatment modalities of the diseases. Able to work in a community health set ups. Able to understand the biological disaster and	**K1,K2,K3,K4,K5,K6**

	its preventive measures. Will able to create awareness to public on various health issues.	
CO5	Will able to understand the Role, function and skills of medical social worker in various settings. Will gain knowledge about the various settings and able to work in the field. Will integrate and able to participate in multidisciplinary teams in the hospital.	**K1,K2,K3,K4**

CO- PSO Mapping (Course Articulation Matrix)

CO / PSO	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	H	H	H	H	H
CO2	H	H	H	H	H
CO3	H	H	H	H	H
CO4	H	H	H	H	H
CO5	H	H	H	H	H

Level of Correlation between PSOs and Cos (suggested by UGC as per Six Sigma tools – Cause and Effect Matrix)

Assigned Value:

 1- Low

2- Medium

3- High

Course Code	:	CCSWM&P302
Credit	:	4
Hours per week	:	5

Course Objectives:

- To understand the concepts and historical development of the field of psychiatry.
- To gain knowledge on the various psychiatric disorders and the role of social worker.
- To acquire knowledge of various treatment approaches.
- To gain knowledge about intrapersonal dynamics and operates within conscious level of behavior.
- To develop the skill to apply in the field of psychiatry and fulfill psycho social needs.

Unit - 1

Psychiatric Social work practice in India**:** Definition, History and Scope of psychiatric social work in India, Changing perspective of Psychiatric social work. Casework, Group work, Community organization in the psychiatric services. Limitations and difficulties faced in psychiatric social work practice. Psychiatric epidemiologist in India.

Unit - 2

Historical development of psychiatry as a field of specialization **:** Attitudes and beliefs pertaining to mental illness in ancient, medieval and modern times; concepts of normality, abnormality, International Classification of Diseases (ICD); Psychiatric Assessment: Interviewing, Case history taking, source of intake, Mental status Examination, formulation of psycho social diagnosis.

Unit – 3

Psychiatric Illness and disorders**:** Classification of mental disorders: Organic, Toxic (Drug Abuse), Functional (Non-Organic) organic mental disorders: Symptoms and causes of Dementia, Delirium other mental disorders due to brain damage and dysfunction and to physical disease. Toxic: Symptoms of mental and behavioural disorders due to psycho active substance use, functional (Non-organic) Mental disorders: Signs, Symptoms, Etiology, Management and types of Schizophrenia, Delusional disorders, Mood (affective) Disorder, Neurotic stress related and somatoform disorders and personality disorders.

Unit - 4

Behavioral disorders and childhood disorders**:** Behavioral disorders: Eating disorders: Anorexia nervosa, Bulimia Nervosa, non-organic sleep disorders, common mental health problems and disorders in children: Mental Retardation, Disorders of Psychological development: speech disorder, developmental disorders and scholastic Backwardness: Symptoms, causes and management, attention deficit disorders.

Unit - 5

Therapeutic Intervention in psychiatric illness: Psycho-education, Cognitive Therapy, Group Therapy, Family Therapy, Marital Therapy, Scope & types, Behavioral Therapy: Principles and techniques. ECT, Chemotherapy, Psycho surgery and mega vitamin therapy, Occupational Therapy (Purpose and concept), Rehabilitation of psychiatric patients: Role of the social worker in rehabilitation- planning, mobilization, re-integration of the patient in the family and community, principles and models of psychiatric rehabilitation, role of the psychiatric social worker in team work.

References

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METHODOLOGY OF TEACHING

Class lectures, Discussions, Role plays, Individual/ Group Assignments, Field-based learning.

Course Outcomes (COs):

Upon completion of this course, the students

CO code	Course Outcomes	K-levels
CO1	Will able to understand the concept, history scope and challenges in Psychiatric social work field. Able to implement the principles during the practice.	K1,K2,K3,
CO2	Will gain knowledge about essential purpose of Psychiatric Social Work and it helps them to know about the psychiatric problems of people and learnt about the problem-solving approaches through ICD & DCM. Able to distinguish between MI & MR. Will able to assess, evaluate, diagnose and plan intervention based on the Mental Status Examination. will learn to stabilize and support the people experiencing intense psychological distress or behavioral issues that are threatening their safety and well-being of others.	K1,K2,K3,K4,K5,K6
CO3	Will understand the concept of Mental illness and analyze disorders, its types, causes, symptoms, assessments and treatment modalities able apply in the field and do case history and create intervention plan. Will acquire knowledge about problems of mind and brain and effective dealing of psychosocial problems.	K1,K2,K3,K4,K5,K6
CO4	Will acquire knowledge on the Behavioural disorders and able to understand the types, causes, symptoms, treatment modalities able to apply in the field. Will develop considerable interest in sensitivity and ability to understand and direct feelings and emotions. Will create intervention plan based on the problems encountered by the patients.	K1,K2,K3,K4,K5
CO5	Will acquire knowledge on the concepts of the various therapies and techniques in dealing with psychiatric patients. Abel to create a intervention plans and rehabilitative measures. learn to concern about social functioning involving social and community and its interaction. Able to apply the techniques and therapies in the field.	K1,K2,K3,K4,K5

CO- PSO Mapping (Course Articulation Matrix)

CO / PSO	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	H	H	H	H	H
CO2	H	H	H	H	H
CO3	H	H	H	H	H
CO4	H	H	H	H	H
CO5	H	H	H	H	H

Level of Correlation between PSOs and Cos (suggested by UGC as per Six Sigma tools – Cause and Effect Matrix)

Assigned Value:

1- Low

2- Medium

3- High

Course Code   :   CCSWM&P303

Credit   :   4

Hours per week   :   5

Course Objectives:

- To understand the concept and characteristics of mental health
- To gain knowledge on emerging researcher in the field of mental health
- To acquire knowledge and develop skills in identifying mental health problems.
- Network with various community agencies and resources in relation to mental health promotion.
- To acquire knowledge of various treatments and to develop skills to apply those skills to mental health needs of people.

Unit - 1

Mental Health – definition, concepts and characteristics – biological, psychological and socio-cultural, spiritual factors in mental health, positive mental health, mental hygiene.

Unit - 2

Life stress and coping, stress and mental health, classification of mental health illness- DSMIV and ICD, 10,11, and 12. Mental health problems among children, adolescents, youth, women and elderly.

Unit – 3

Programmes and legislations related to mental health; Mental Health Act 1987, International Conventions relevant to mental health – Convention on rights of persons with disabilities (CRPD), Narcotics and Psychotropic substances ACT 1987, Rights of the Mentally ill and Advocacy, National Mental Health program(NMHP) 1982, District Mental Health Program(DMHP) and their implementation.

Unit - 4

Mental Handicap: definition, classification, clinical types and causes of cerebral palsy Epilepsy: Definition, Types, and Causes, Management of aging, biological, social and psychological problems.

Unit - 5

Research in Mental Health-Emerging research in Mental Health, WHO evidence-based researches in Mental Health. Difficulties in Practice informed research and research informed practice. Analysis of existing policies related to mental health.

References

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METHODOLOGY OF TEACHING

Class lectures, Discussions, Role plays, Individual/ Group Assignments, Field-based learning.

Course Outcomes (COs):

Upon completion of this course, the students

CO code	Course Outcomes	K-levels
CO1	Will understand and gain knowledge on the concept, definition, characteristics and able to analyze various factors of Mental health. Will understand and able to apply the positive mental health in the field and create various awareness programmes for public on mental hygiene.	**K1,K2,K3,K4,K6**
CO2	Will gain knowledge on emerging researches in Mental Health, and develop skills in identifying mental health	**K1,K2,K3,K4,K5,K6**

	problems. Will acquire and understand the importance of coping from life stress. Will understand and gain knowledge about mental health illness, able to analyze do case studies related mental health and plan intervention, evaluate and do follow up. Will get insights on classification of mental health through ICD & DSM. Able to create module and do counseling in the field at different levels. Will learn to include themselves as members of inter-professional primary and mental health care.	
CO3	Will understand the programmes and legislations related to mental health, and able to do advocacy and lobbying for the affected patients. Can create awareness about the legal provisions among public. Analyze and implement programmes at a large populations	**K1,K2,K3,K4,K5**
CO4	Will learn the concept of Mental Handicap and types and causes of neural disorders. Able to understand, analyze the biological, Psycho social problems of the ageing and apply the managing techniques to work age related issues and create intervention and preventive measures in the field.	**K1,K2,K3,K4,K5,K6**
CO5	Will able to analyze and do research in the field of mental health. Will learn about various schemes and welfare measures available for mentally ill persons. Will know about analyzing the policies for mentally ill persons.	**K1,K2,K3,K4,**

CO- PSO Mapping (Course Articulation Matrix)

CO / PSO	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	H	H	H	H	L
CO2	H	H	H	H	L
CO3	H	H	H	H	H
CO4	H	H	H	H	L
CO5	H	H	H	H	H

Level of Correlation between PSOs and Cos (suggested by UGC as per Six Sigma tools – Cause and Effect Matrix)

Assigned Value:

 1- Low

2- Medium

3- High

Field Work Practicum-III   Semester-III

Course Code   :   CCSW304
Credit   :   4
Hours per week   :   12

Objectives:
- To learn and get involved in understanding social issues.
- To develop skills for evaluating the programme.
- To develop skill to guide and train front line workers.
- To collect information of others similar programmes and develop skills to network with other agencies.

Tasks:
- Develop skills to analyze complex situation and evaluate the agencies function.
- Critically analyze the philosophy, policies, trust and tradition of the organization.
- Identify the gaps in the policies develop initiative and use case skills at various Level.

Out Comes
- Student community will understand their specialization in social work.
- They can able to perform their duties as HR manager, Counselor and a project manager in an organization.
- Through their field work exposure they can organize community programmes.
- With the help of fieldwork knowledge they can formulate new intervention programme in the area of their specialization
- Students will apply their theoretical knowledge in the field to bring a solution to a problem.

Guidelines for field work
- 21 days of field work is compulsory.
- Field work based on area specialization (NGO‟s, Hospitals, Industries, Psychiatric Centers)
- Report should in printed form is mandatory.
- Certificates from the Agencies Supervisor are compulsory.

Project Management and Proposal Writing   Semester-IV

Course Code   :   CCSWCD401

Credit   :   4

Hours per week   :   5

Course Objectives:

- To deliver knowledge on project management and social sector.
- To build knowledge on project proposal writings.
- To deliver information on various methods of project management.
- To provide knowledge on project identification and need assessment
- To deliver information on resources mobilization for projects

Unit - 1

Introduction to Project Management: Objectives, Scope, Importance and Methodology. Micro and macro level Planning.

Unit – 2

Project Identification and Planning Need Assessment, Project Formulation -Setting Goals and objectives, feasibility and viability, cost benefit and cost effectiveness analysis, Action plan, budgeting, time schedule, Project - vision & mission statement, strategic planning.

Unit – 3

Planning and Management of Implementation of Projects: Project Cycle Management-Goal oriented programme planning, Network Analysis, Monitoring and Evaluation; Programme Evaluation Review Technique (PERT) and Critical Path Method (CPM).

Unit - 4

Participatory Management: PLA, RRA, Participatory Rural Appraisal (PRA), Participatory Learning action-Participatory evaluation.

Unit - 5

Resource Mobilization: Techniques of fund raising; Statutory Requirements for the formation of Contribution Regulation Act, of fund raising; Statutory Society and Trust; Foreign Contribution Regulation Act.

Project Format for project proposal writing: Steps involved in project proposal writing- project report- progress report, Project evaluation report.

References

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3. Ghosh, A.S. 91990), Project Management. Anmol Publishers. NewDelhi.
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METHODOLOGY OF TEACHING

Class lectures, Discussions, Role plays, Individual/ Group Assignments, Field-based learning.

Course Outcomes (COs):

Upon completion of this course, the students

CO code	Course Outcomes	K-levels
CO1	Acquire skills for project preparation and planning, implementation and management	**K3**
CO2	Familiarize with various social action projects and improving the skills and apply for the project formulation and design	**K3**

CO3	Acquire knowledge on current trends in the project preparation and management, evaluation of micro and macro levels of the projects	**K5**
CO4	Gain knowledge on project identification, need assessment and apprise the projects	**K4**
CO5	Acquire knowledge on various techniques on recourses mobilization for projects	**K2**

CO- PSO Mapping (Course Articulation Matrix)

CO / PSO	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	S	M	S	M	M
CO2	M	M	M	M	M
CO3	M	M	M	S	M
CO4	M	S	M	M	M
CO5	M	M	M	M	M

Level of Correlation between PSOs and Cos (suggested by UGC as per Six Sigma tools – Cause and Effect Matrix)

Assigned Value:

 1- Low

2- Medium

3- High

Course Code   :   CCSWCD402

Credit   :   4

Hours per week   :   5

Course Objectives:

- To understand the concept of Social development in relation to social work.
- To build knowledge on development challenges affecting the society.
- To understand role of social development in addressing the issues of inequality.
- To build knowledge on theories of social development
- To provide knowledge on status on SCs and STs

Unit - 1

Social Development- Concept, Process and Strategies, Concept and context of social development, Social movements, economic growth and economic development, Indicators of social development.

Unit - 2

Social and Economic Inequality Distorted development, rural urban bias, regional imbalances Poverty: Concept, Structural poverty, Strategies of poverty alleviation and the role State and civil society. Technology, Displacement and Development, Role of NGOs in Social Development.

Unit – 3

Theories of Development: Classical Marxist theories of change, Theories of modernization. Dependency and world system theories. Development in Neo-Liberal era: Contemporary thrust and challenges.

Unit – 4

Development Thrust and its Impact, Alternative development strategies: Gender and participatory approaches to development; alternatives to development and post development, Aid- meaning and impact and politics of aid, Social Cost Benefit Analysis- Introduction and relevance to social development.

Unit - 5

Development status of SCs, STs, Minorities and Women, Poverty alleviation strategies Resistance to globalization in Global and Indian context, Neo liberalism and its impact on women, labour, unemployment and agrarian sector.

References

1. Black, J. K. (1991). Development in theory and practice: Bridging the gap. Boulder: WestviewPress.
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METHODOLOGY OF TEACHING

Class lectures, Discussions, Role plays, Individual/ Group Assignments, Field-based learning.

Course Outcomes (COs):

Upon completion of this course, the students

CO code	Course Outcomes	K-levels
CO1	Understand the concept, process and strategies of social development.	K1
CO2	Understand and identify the role of social development in addressing inequalities in society and plan to eliminate it.	K2
CO3	Classify the key challenges of the society and formulate programmes for social development	K3
CO4	Develop skills and apply the competencies for development interventions and inculcate values of social justice and equality	K3
CO4	Gain knowledge on theories on social development and application of these theories in properly	K3

CO- PSO Mapping (Course Articulation Matrix)

CO / PSO	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	M	M	M	L	L
CO2	M	S	M	M	M
CO3	M	M	M	M	M
CO4	M	M	M	M	M
CO5	M	M	M	L	L

Level of Correlation between PSOs and Cos (suggested by UGC as per Six Sigma tools – Cause and Effect Matrix)

Assigned Value:

 1- Low

 2- Medium

 3- High

Course Code   :   CCSWHRM401

Credit   :   4

Hours per week   :   5

Course Objectives:

- To assist the students to acquire a global as well as local perspective on Industrial Relations and Trade unions.
- To sensitize the students to adopt suitable attitudes for Industrial Relations practice.
- To gain knowledge on collective Bargaining.
- To acquire insight on workers participation in management.
- To help the students to see the need for appropriate skills in this regard.

Unit - 1

Industrial Relations: The Changing Concepts of Industrial Relations, Social obligations of industry, Role of Government, Employers and the Unions in industrial relations. Theories, characteristics of a good Industrial Relation System, State and Central industrial Relations policy, Tri-partite approach, Factors Affecting Employee Stability. Application of Psychology to Industrial Relations. Concept; Industrial Labour Conference, code of Discipline in Industry. International Labour Movements: ICFTU, WFTU and ILO: History ,Aims Objectives, Structure, Functions Conventions and Recommendations. and achievements, Influence of ILO on Industrial Relations. National Labour Commission

Unit - 2

Industrial Harmony and Conflict **:** Harmonious Relations in Industry, Importance and Means; Cause of Industrial Disputes, Machinery for Settling of Disputes, Negotiation, Conciliation, Mediation, Arbitration and Adjudication, Strikes, Lock- Outs, Layout and Retrenchment Codes of Discipline, Grievance Procedure, Labour Management Co-operation; Worker's Participation in Management.

Unit – 3

Industrial Relations in Government Level**:** Role of State in Regulating I.R, Government Labour Policy. Bipartite Approaches to Industrial Relations, Workers, Participation in Management, Meaning, Work Committees, Joint Management Councils, Industrial Democracy, Indian Labour Conference, Industrial

Committees. Industrial Disputes, Concepts, Causes, Dynamics, Forms, Prevention, Settlement, Prevention and Settlement Machinery in India, Industrial Disputes Act.

Unit - 4

Trade Unions : Trade Unions and Their Growth, Economic, Social and Political Conditions Leading to the Development of Trade Unionism, Theories of Trade Unionism, Aim and Objectives of Trade Unions, Structure and Governing of Trade Unions. Problems and Role of Indian Trade Unions **:** Recognition and Leadership, Finances and Membership, Compulsory Versus free Membership, Political Activities, Welfare, Legislation, Majority and Minority Unions, Social Responsibilities, Positive Role in Economic and Social Development.

Unit - 5

Collective Bargaining**:** Meaning, Scope, Subject Matter and Parties, Methods and Tactics, Administrations of Collective Bargaining Agreements; Fair and Unfair Labour Practice.Tripartite Machinery**:** At the Center and in the States; I.L.O. – Its Functions and Role in Labour Movement – Industrial Health and Safety; Industrial Legislations

References

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3. Bray, M. and Walsh, J., 2011 Industrial Relations: A Contemporary Approach, Tata McGraw Hill Education,.
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METHODOLOGY OF TEACHING

Class lectures, Discussions, Role plays, Individual/ Group Assignments, Field-based learning.

Course Outcomes (COs):

Upon completion of this course, the students

CO code	Course Outcomes	K-levels
CO1	Will be able to understand the concept and gain knowledge of industrial relations, will able to apply and analyze the IR system and labor movement	**K1,K2,K3,K4**
CO2	Will Know the social obligations of industries understand and analyze the role of government, employers and the unions in industrial relations. Will able to implement and evaluate the roles and responsibilities where ever applicable in the field.	**K1,K2,K3,K4,k5**
CO3	Will become aware of the History, Objectives, Structure, Functions, Conventions, recommendations and achievements of ILO.	**K1,K2,**
CO4	Will gain knowledge and understand the concept, history, objectives, Structure & theories of Trade unions. Will understand, analyze and perceive the Social and Political Conditions of Trade Unionism. Will understand, evaluate and analyze the Problems and Role of Indian Trade Unions, will able to Positive Role in Economic and Social Development in the field	**K1,K2,K3,K4,k5**
CO5	To develop knowledge on collective bargaining Understand industrial relation Systems and machineries. Able to analyze and apply the methods and tactics in the administration of collective bargaining.	**K1,K2,K3,K4**

CO- PSO Mapping (Course Articulation Matrix)

CO / PSO	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	H	H	H	H	H
CO2	H	H	H	H	H
CO3	H	H	H	H	H
CO4	H	H	H	H	H
CO5	H	H	H	H	H

Level of Correlation between PSOs and Cos (suggested by UGC as per Six Sigma tools – Cause and Effect Matrix)

Assigned Value:

 1- Low

2- Medium

3- High

Organizational Behavior   Semester-IV

Course Code   :   CCSWHRM402

Credit   :   4

Hours per week   :   5

Course Objectives:

- Understand the behavior of Employees in Industries.
- Ensure that students learn the causative factors of employee behavior.
- Learn how group dynamics impacts Organizations.
- Understand the influence of Organizational culture on Employees.
- Understand and analyze the factors that influence Organizational Change.

Unit - 1

Organizational Behavior: Definition, Objectives, Need, Background and Foundations of Organizational Behavior; Models of Organization Behavior and Challenges in Organizational Behavior.

Unit - 2

Individual and groups in Organization: Individual differences and models man; Group Behavior, group decision making; Team work. Personality and Behavior; Perception and Learning; Values, Attitudes and Job Satisfaction; Group Dynamics: Theories of Group Formation; Formal and Informal Behavior and Group Behavior. Enneagram, Personality types of Enneagrams, Johari window, Transactional Analysis.

Unit – 3

Motivation: Theories of Motivation and Emotional Intelligence; Leadership: Theories of Leadership; - Communication Process and Effective communication; Management Information system: Management Review Meeting, Power and Politics and Organizational Conflict. Handling depression, Developing Assertive Behavior.

Unit - 4

Dynamics of Organization**:** Concept of Organizational Structure; Bases of department mentation and Span of Management; Delegation of Authority: Centralization and Decentralization; Forms of organizational structure: Line and staff, functional, divisional. Project Matrix and Organization Structure; Job Stress: Causes and Effects of Stress and Coping with Stress, Burnout.

Unit - 5

Organizational Change and Development**:** Organizational Culture; creating ethical organizational culture, Organizational Effectiveness and Organizational Change; Organizational Development: Meaning, Characteristics, Models; Organizational Development Interventions; Cross Functional Teams and Quality of Work Life, Motivation as a tool to improve Employee Behavior.

References

1. Kesho Prasad, 2000, Organizational Development for Excellence. New Delhi: Mac Millan Publishers.
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METHODOLOGY OF TEACHING

Class lectures, Discussions, Role plays, Individual/ Group Assignments, Field-based learning.

Course Outcomes (COs):

Upon completion of this course, the students

CO code	Course Outcomes	K-levels
CO1	Will be gaining knowledge and able to understand individual and Group behavior in organizations. Will able to apply the models and analyze the challenges, and handle the challenges in different techniques.	K1,K2, K3, K4,K5,K6
CO2	Will be able to understand and analyze the reasons for employee behavior	K1,K2,K3,K4
CO3	Will able to manage the group dynamics in the industry, Will gain knowledge on Motivation theories and develop leadership skills. Apply effective communication strategies and handle	K1,K2,K3,K4,K5

	Management information system effectively.	
CO4	Will able to understand, analyze, evaluate the organizational culture	**K1,K2,K3,K4,K5,K6**
CO5	Will equip with multifarious skills to understand the Organizational behavior.	**K1,K2,K3,K4,K5**

CO- PSO Mapping (Course Articulation Matrix)

CO / PSO	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	H	L	H	H	H
CO2	H	L	H	H	H
CO3	H	L	H	H	H
CO4	H	L	H	H	H
CO5	H	L	H	H	H

Level of Correlation between PSOs and Cos (suggested by UGC as per Six Sigma tools – Cause and Effect Matrix)

Assigned Value:

 1- Low

2- Medium

3- High

Community Health   Sem-IV

Course Code	:	CCSWM&P401
Credit	:	4
Hours per week	:	5

Course Objectives:

- To know about diseases and occupational health.
- To know to know about health and hygiene and related aspects.
- To enlighten about the health care delivery system.
- To provide information on Health Education.
- To understand Health works in the community.

Unit - 1

Health and Hygiene : Health, Primary Health Care and Public Health; Concepts and definition, factors influencing health; Social and Preventive Medicine, Levels of disease prevention, comprehensive health indicators – vital health statistics; Community Mental Health and Community Psychiatry. Nutrition and Health: Nutrient Groups: Functions, sources and requirement; Caloric requirements for different age groups; Balanced diet, Malnutrition, Deficiency diseases, prevention of Nutrition problems. Hygiene: Personal, food and Environmental hygiene; Relationship between health and hygiene; Environmental pollution; Living conditions: housing, sanitation, waste disposal and their influence on health.

Unit - 2

Diseases and Occupational Health**:** Communicable diseases: Symptoms, Etiology, Transmission, Prevention and Treatment: Leprosy, Tuberculosis, STD, HIV, Polio, Malaria, Cholera and Typhoid. Immunization schedule for children. Non-communicable Diseases: Cancer, Diabetes, Hypertension, Asthma, Cardiac disorders. Occupational Health: Occupational Health hazards, Common Occupational diseases.

Unit – 3

Health care delivery system: Mental Hygiene movements, Trends in Community Mental Health, School Health: Helping teachers identify problems of physical and mental health, making appropriate referrals, involving and motivating teachers and children; Involvement of Voluntary Agencies. Health care delivery system at the National and State levels, primary health centre, Models of community health. Salient features of Legislations related to health: MTP ACT (Amendment), 2002, Mental Health Act 1987, Factories Act 1949, ESI Act 1948; Allocation for Health care in IX Five Year Plan; Health Policies2003.

Unit - 4

Health Education**:** Meaning and importance, Principles of Health Education, Techniques and strategies for various community groups, Family Planning: Importance and Techniques; Use of Audio- Visual Aids and Mass Media; First Aid: Concept and methods of dealing with victims of accidents and health education in hospital and rural/slum/ tribal areas.

Unit - 5

Health work in the community **:** Major health problems related to women and children; Socio cultural practices, beliefs and myths influencing Community Health; Assessing community health needs, Mobilizing core groups; Community Participation: Principles and practice of Community Participation, Training of multipurpose workers in community health programmes Social Work Intervention in relation to: Immunization, Nutrition, family planning, maternal and child health, environmental issues (hygiene, pollution and sanitation), accident prevention, suicide prevention, alcoholism and drug abuse prevention.

References

1. Adelson D. & Kalis L.B. : Community psychology and mental health - perspectives and challenges, chandler Pub., 1970. Barasi, Mary E. : Human nutrition, Edward Arnold, London,1987.
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METHODOLOGY OF TEACHING

Class lectures, Discussions, Role plays, Individual/ Group Assignments, Field-based learning.

Course Outcomes (COs):

Upon completion of this course, the students will

CO code	Course Outcomes	K-levels
CO1	Will gain and acquire knowledge about the concept of Health and hygiene and various its factors. Able to work with PHCs and in the field of community health. Able to understand the environmental issues and analyze the relation between Health and hygiene. Able to plan awareness programmes for the community.	**K1,K2,K3,K4**

CO2	Will know and understand about various diseases- causes, symptoms and treatments. Able to do case studies with patients and care takers. Will distinguish between communicable and non communicable diseases. Will able to analyze and evaluate the occupational hazards and its preventive methods. Will create awareness on the importance of the immunization and schemes related to Health.	K1,K2,K3,K4,K5,K6
CO3	Will gain knowledge on the concept of Health care delivery system Mental Hygiene movements and Trends in Community Mental Health. Able to do advocacy and lobbying.	K1,K2,K3,K4,K5
CO4	Will understand the importance of Health Education. Will apply the principles and techniques and strategies in the field. Will able to apply methods of dealing with victims of accidents and health education in hospital and able to educate rural, slum and tribal communities on health.	K1,K2,K3,K4,
CO5	Will acquire knowledge on health work in the community settings. Will able to assessing the problems and needs of the community. Mobilize the resources. Will become Community Health trainers. Able plan and create module and educate community on health. Will know about the role of the health worker in the community. Develop skill to work with community on Health issues.	K1,K2,K3,K4,K5

CO- PSO Mapping (Course Articulation Matrix)

CO / PSO	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	H	H	H	H	H
CO2	H	H	H	H	H
CO3	H	H	H	H	H
CO4	H	H	H	H	H
CO5	H	H	H	H	H

Level of Correlation between PSOs and Cos (suggested by UGC as per Six Sigma tools – Cause and Effect Matrix)

Assigned Value:

 1- Low

2- Medium

3- High

Counseling: Theories and Practice   Semester-IV

Course Code   :   CCSWM&P402

Credit   :   4

Hours per week   :   5

Course Objectives:

- Impart the knowledge on concept of Counseling
- Understand Process of counseling.
- Understand techniques and skills.
- Equipping with assessment techniques of counseling.
- Enabling their practical knowledge of counseling.

Unit - 1

Introduction to Counseling: Meaning and definition of counseling. Characteristics of a good counselor – common features of counselors, identity of Counseling. Guidance: Meaning of Guidance, Types of Guidance and its Functional aspects. Basic principles and assumptions underlying guidance

Unit – 2

History of Counseling, History of therapeutic counseling. The ancient philosophers and the first psychiatrists; influences from psychology. The guidance era, the counseling era, and the era of therapeutic counseling; Licensing and regulation in counseling; research foundations of counseling.

Unit – 3

Therapeutic counseling and assessment steps in counseling process: the therapeutic relationship – qualities of counseling relationships; perspectives on helping relationships. Meaning of assessment: role of testing in the assessment process, standardized measures: test of ability, aptitude, achievement and test of typical performance, selecting tests, non-standardized measures: Observational assessment, case study, rating scale, self-assessment and using assessment methods.

Unit - 4

Counseling approaches and Therapies: expressive Therapy: art Therapy, music and dance Therapy play Way Therapy, psychoanalytic therapy, existential Therapy, rational emotive Therapy, behavior Therapy, cognitive behavior Therapy, reality Therapy.

Unit – 5

        Components of effective Counseling: counselor"s skills – Role and functions of the counselors in schools, industries, family, hospital, and rehabilitation institution.

References

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METHODOLOGY OF TEACHING

Class lectures, Discussions, Role plays, Individual/ Group Assignments, Field-based learning.

Course Outcomes (COs):

Upon completion of this course, the students

CO code	Course Outcomes	K-levels
CO1	Will gain knowledge on Counseling theories and practice. Will become a professional counselor by applying the principles.	**K1,K2,K3,K4**
CO2	Will acquire knowledge on the History of Counseling, therapeutic counseling. Will know the Method of getting Licensing and regulation in counseling. Will able to carry out researches in the field.	**K1,K2,K3,K4,K5**
CO3	Will able to know Therapeutic counseling and able to assess the patients. Will able to maintain a professional relationship with client. Will aware of their roles in assessing, analyzing and evaluate the clients using the standardized measures and assessment tools and methods.	**K1,K2,K3,K4,K5,K6**

CO4	Will know the various approaches of counseling and therapies. Will understand and gain practical knowledge about the various types of therapies and Able to distinguish between Therapies and treatments. will become therapist and able to create intervention plan and therapeutic processes to the client.	K1,K2,K3,K4,K5,K6
CO5	Will acquire knowledge on the Components of effective Counseling. Will able to develop counseling skills and become a counselor in schools, industries, family, hospital, and rehabilitation institution. Will able to plan interventions and create a positive environment to the people.	K1,K2,K3,K4,K5,

CO- PSO Mapping (Course Articulation Matrix)

CO / PSO	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	H	H	H	H	L
CO2	H	H	H	H	L
CO3	H	H	H	H	L
CO4	H	H	H	H	L
CO5	H	H	H	H	L

Level of Correlation between PSOs and Cos (suggested by UGC as per Six Sigma tools – Cause and Effect Matrix)

Assigned Value:

 1- Low

2- Medium

3- High

Field Work Practicum-IV   Semester-IV

Course Code   :   CCSW403

Credit   :   4

Hours per week   :   12

Objectives:

- To learn and develop knowledge on social issues.
- To develop skills for evaluating the programme.
- To develop skill to guide and train front line workers.
- To collect information of others similar programmes and develop skills of networking skills.

Tasks:

- Plan, implementation and evaluating programme independently.
- To Build Skills.
- Take the initiative for leadership to working in teams.
- Provide opportunities to use skills effective change.

Guidelines for field work

- 21 days of field work is compulsory.
- Fieldwork to be based on area specialization (NGOs, Hospitals, Industries, Psychiatric Centres).
- Analysis of problem solving techniques and internalization of professional values.
- Reports should be submitted in printed form is compulsory.
- Candidates should not repeat the same agency in this semester.

METHODOLOGY OF TEACHING

Class lectures, Discussions, field work Individual or Group conferences, Field-based learning.

Course Outcomes (COs):

Upon completion of this course, the students

CO code	Course Outcomes	K-levels
Component 1	will be placed well in the organisation as social worker have sound knowledge on social work which will motivate them to start and NGO may evaluate any project in the organisation can organize program for fundraising may do a research in their area of specialization through which they can submit recommendations to the concern organisation for the betterment.	**K1,K2,K3,K4,K5,K6**

CO- PSO Mapping (Course Articulation Matrix)

CO / PSO	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	H	H	H	H	H

Level of Correlation between PSOs and Cos (suggested by UGC as per Six Sigma tools – Cause and Effect Matrix)

Assigned Value:

1- Low

2- Medium

3- High

Block Placement   Semester-IV

Course Code   :   CCSW404
Credit   :   4

The internship must be for a minimum of one month in an Organization related to the candidate's specialization.

Objectives:

- Develop enhanced practice skill and integrate learning.
- Develop greater understanding of reality situations through involvement in day to day work.
- Develop appreciation of other "efforts and develop sensitivity to gaps in the programme.

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Research Project   Semester-IV

Course Code	:	CCSW405
Credit	:	5
Hours per week	:	12

Course Objectives:

- To equip the students to understand social problems or social issues and to research.
- Students develop their knowledge on research.
- Understand the process of data collection and data analysis.

Chaperization:

- Introduction
- Literature Review
- Research Methodology
- Analysis and Interpretation
- Findings, Suggestion, Conclusion.
- Appendix

METHODOLOGY OF TEACHING

Class lectures, Discussions, Research conferences, Mini Research, Pilot Study, Field-based learning.

Course Outcomes (COs):

Upon completion of this course, the students

CO code	Course Outcomes	K-levels
Component 1	Will understand methodology engaged in research and will able to do research on social issues and needs. Will apply their research capabilities to collect data and analyze it using statistical tools. Will become enabled to prepare a project proposal. Will able to give proposals to government for policy and scheme	**K1,K2,K3,K4,K5,K6**

| | making. | |
| | Will able to work with ICMR, NIE, SRC, as Research assistants | |

CO- PSO Mapping (Course Articulation Matrix)

CO / PSO	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	3	3	3	3	3

Level of Correlation between PSOs and Cos (suggested by UGC as per Six Sigma tools – Cause and Effect Matrix)

Assigned Value:

 1- Low

2- Medium

3- High

Social Work with Families and Children   Semester-I

Course Code   :   ECSW106

Credit   :   3

Hours per week   :   3

Course Objectives:

- To understand the concepts and philosophy of family and child welfare.
- To gain knowledge on welfare measures related to family and children.
- To analyses the role of family and community in the development of Children.
- To know about child health.
- To gain insight on institutional and non-institutional services.

Unit - 1

   Family: Meaning: Types, Family Welfare: Meaning, Objectives, Philosophy Child Welfare : Meaning, Objectives, Philosophy.

Unit - 2

   Family Welfare Planning Programme and Methods. Family Planning – Natural Family Planning methods and Artificial Methods.

Unit – 3

   Problems of Children – Child Abuse, Child Labour, Street Children, Female Infanticide.

Unit - 4

   Child Health: Sources of Nutrition, Balanced diet, Malnutrition, Nutritional disorders Childhood Diseases, Types, Causes, Symptoms, Treatment.

Unit - 5

   Institutional and Non-Institutional Services : Child guidance, Child Welfare in India, Constitutional safeguards, National Policy for the Children National and International agencies for Child Welfare.

References

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2. Laxmi (1998) Encyclopedia of Child and Family Welfare, Ammol Publications Pvt., Ltd., New Delhi.
3. Devananda and Thomas M.M. (1978) Changing Pattern of Family in India, Bangalore Press.
4. William J. Goode (1974), The Family, EEE Publications, New York.

METHODOLOGY OF TEACHING

Class lectures, Discussions, Role plays, Individual/ Group Assignments, Field-based learning.

Course Outcomes (COs):

Upon completion of this course, the students

CO code	Course Outcomes	K-levels
CO1	Will be equipped with knowledge about concepts of family and child welfare. Able to plan and create awareness about the family and child welfare. will enrich themselves with the role of family and community in child development	**K1,K2,K3,**
CO2	Will acquire knowledge on the concept and importance about family planning. Able to analyze current issues and create awareness on the programmes. Able to apply the methods in the field.	**K1,K2,K3,K4,K5,K6**
CO3	Will able to know the Problems of Children – will plan programmes to prevent Child Abuse, Child Labour, Street Children, Female Infanticide and create awareness on the among children and public on the importance of child protection. Able to do research and find out solutions for the issues. Become child activist.	**K1,K2,K3,K4, K5,K6**
CO4	Will learn about the importance of Child Health, Sources of Nutrition, Balanced diet, Malnutrition, Nutritional disorders Childhood Diseases, Types, Causes, Symptoms, Treatment. Will able to assess the nutritional disorders and childhood disease and its preventive measures. Understand the role of PHC.	**K1,K2,K3 ,K4, K5,K6**

CO5	Will understand get insight on the Institutional and Non-Institutional Services, Constitutional safeguards, National Policy for the Children National and International agencies for Child Welfare. Will able to a research and write proposal to government to make policies on child welfare.	**K1,K2,K3,K4, K5,K6**

CO- PSO Mapping (Course Articulation Matrix)

CO / PSO	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	H	H	H	H	M
CO2	H	H	H	H	M
CO3	H	H	H	H	M
CO4	H	H	H	H	H
CO5	H	H	H	H	H

Level of Correlation between PSOs and Cos (suggested by UGC as per Six Sigma tools – Cause and Effect Matrix)

Assigned Value:

 1- Low

2- Medium

3- High

Course Code   :   ECSW107

Credit   :   3

Hours per week   :   3

Course Objectives:

- To know the trends in the Indian elderly population.
- To know about theories.
- To learn, identify the details about elderly abuse.
- To enable them to understand on the role of care givers of elderly.
- To disseminate the welfare programmes with respect to the elderly.

Unit - 1

Aging: Definition – Meaning of concepts and importance – process: biological aspects – psychological aspects – psychological aspect – social aspects – spiritual aspects, trends in Indian elderly population.

Unit - 2

Theories**:** Disengagement theory – Activity theory – Community theory – Age satisfaction theory.

Unit – 3

Problems and Elderly abuse, social, health, economical and financial issues - situations of care given in the family. Problems of elderly women.

Unit - 4

Aging in modern generation, quality of life among elderly in Tamil Nadu – role of caregiver and family in elderly care. Social support, loneliness and life satisfaction among the elderly in rural and urban areas. Role of NGOs / old age home in elderly care. Welfare programmes of elderly in Tamil Nadu and India – Retirement counseling.

Unit - 5

Safety and security of elders, welfare programmes of elderly in Tamil Nadu in India – Legal provision for adults – Maintenance and welfare of parents and Senior Citizens Act, 2007

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METHODOLOGY OF TEACHING

Class lectures, Discussions, Role plays, Individual/ Group Assignments, Field-based learning.

Course Outcomes (COs):

Upon completion of this course, the students

CO code	Course Outcomes	K-levels
CO1	Will learn the concept of Ageing and its processes. Able to know the importance of various aspects and able to work with elderly effectively and analyze their problems form different perspectives.	K1,K2,K3,K4
CO2	Will be Aware of theory and concepts related to elderly persons. Will able to apply the theories in the field.	K1,K2,K3,
CO3	Will able to understand and analyze the problems of the elderly and creating better interventions and safe environment for them.	K1,K2,K3,K4
CO4	Will get critical understanding of Aging in Modern generation. Able to asses, analyze and evaluate the quality of life of elderly using various method and techniques. Will acquire and gain knowledge on the role of care givers and the social support system. Able to know more about Government welfare schemes disseminating them. Will educate and guide community on the same. Will become counselor specialized in elderly.	K1,K2,K3,K4,K5,K6

CO5	Will learn about the safety measure of the elderly in India and able to compare analyze foreign schemes for elderly. Will gain insight on the legal provisions available for elderly in India. Will do advocacy and lobbying,	K1,K2,K3,K4,

CO- PSO Mapping (Course Articulation Matrix)

CO / PSO	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	H	H	H	H	L
CO2	H	H	H	H	L
CO3	H	H	H	H	L
CO4	H	H	H	H	L
CO5	H	H	H	H	L

Level of Correlation between PSOs and Cos (suggested by UGC as per Six Sigma tools – Cause and Effect Matrix)

Assigned Value:

 1- Low

2- Medium

3- High

Course Code   :   ECSW108

Credit   :   3

Hours per week   :   3

Course Objectives:

- To understand the basic concepts relating to disability.
- To know about programmes for disability.
- Gain knowledge on various legislative measures related to disability.
- To gain know on models.
- Understand the use of social work methods for working person's with disability.

Unit - 1

Disability**:** Definition, causes, types and prevalence, Prevention and management of disabilities at primary, secondary and tertiary levels. Societal attitudes towards Persons with disability. Historical perspective (Psychological and sociological) in India and abroad (UK, USA)

Unit - 2

Governmental measures and programmes for Persons with disabilities – concessions of Government for school children, concessions of Government for University students, scholarship for students, concessions in transport and other areas, information on referral services, diagnostic services, production services, Nationalized institutions for the PWD (NIVH, NIPH, NIOH, NIMH)

Unit – 3

Persons with Disability Act -1995, Rehabilitation council of India Act – 1992, National Trust Act – 1999, National Policy on Persons with Disabilities, UN Conventions and declarations of Persons with Disabilities.

Unit – 4

Models (Social, Medical, Institutional and Charity), Millennium Development Goals, CBR guidelines and matrix in Community Based Rehabilitation, Right based twin track approach.

Unit - 5

Role of social worker and related institutions.

10

References

1. Albrecht G.L., Katherine D Seelman & Michael Bury, hand book of disability studies.

2. Karanth, Pratibha & Joe Rozario, Learning disability inIndia.

3. Colin Cameron, disability studies : A Students Guide.

4. Gary L. Albrecht, Katherine Seelman & Michael Bury Hand book of disability studies.

METHODOLOGY OF TEACHING

Class lectures, Discussions, Role plays, Individual/ Group Assignments, Field-based learning.

Course Outcomes (COs):

Upon completion of this course, the students

CO code	Course Outcomes	K-levels
CO1	Will know about the basics concepts, causes, definition & types and history related to disability. Will acquire practical knowledge on the prevention and management disability at various levels in the field.	K1,K2,K3
CO2	Will gain insight on the measures, schemes and programmes of the Government for Divyangjan. Will learn more about State and National institutions functioning for Divyangjan. Able to create awareness to the public. Will mediator between the resources and beneficiary.	K1,K2,K3,
CO3	Will acquire knowledge about various legal provisions related to Divyangjan. Able to advocacy and lobbying. Will get insight about UN Declaration related to Disability. Able to work on the rights of the Divyangjan.	K1,K2,K3,K4,K5
CO4	Will learn and gain knowledge about various models and approaches for the development of Divyangjan. Able to apply the model and approaches in the field. Able to analyze and work with CBR Projects in the field.	K1,K2,K3,
CO5	Will learn more about the various roles played by the social worker and able to work and plan programmes and projects with various institutions for the welfare of the disabled based on the needs/problem analysis. Able to work with national and state projects for the development of the disabled. Will give suggestions to plan policies.	K1,K2,K3,K4,K5,k6

CO- PSO Mapping (Course Articulation Matrix)

CO / PSO	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	H	H	H	H	L
CO2	H	H	H	H	L
CO3	H	H	H	H	L
CO4	H	H	H	H	L
CO5	H	H	H	H	H

Level of Correlation between PSOs and Cos (suggested by UGC as per Six Sigma tools – Cause and Effect Matrix)

Assigned Value:

1- Low

2- Medium

3- High

Course Code   :   ECSW205

Credit   :   3

Hours per week   :   3

Course Objectives:

- To provide a foundation to the understanding of Human Rights.
- To provide historical roots and multiple perspectives of Human Rights.
- To provide knowledge on different set up of Human Rights organizations.
- To provide knowledge on human rights violation in India
- To provide information on issues human rights

Unit - 1

Philosophical Foundations: Equality, freedom, Justice, Human Dignity, Self-Respect, Human Values, Individual and Collective, Power and Authority, Right to be human, moral and ethical base of human kind.

Unit - 2

Universal Declaration of Human Rights, ICCPR, ICSECR, Teharan Conference(1969), Vienna Convention (1993), Right to Development, Millennium Goals.

Unit – 3

Human Rights violation in India – Violation of Human Rights of Vulnerable and Marginalized groups, Women and Children and aged population - Violation of Human Rights of Backward class populations, Minorities, Dalits, Indigenous People, Slum dwellers, Migrant workers and Homeless persons.

Unit - 4

Contemporary Issues of Human Rights at the Global Level Globalization and Human Rights, Terrorism and Human Rights, Health and Human Rights, Gender Equity and Human Rights, Children and Human Rights, Refugees and Human Rights. Human Rights Commission at State and Central, Human Rights (Protection) Act.

Unit - 5

Socio-Religious reformers: Raja Rammohan Roy, Jyotiba Phule; Narayana Guru, Iyothee Thass, Periyar, Golwalkar, Shyam Prasad Mukherji, - Savitri Bai Phule, Tarabai Shinde, Chandraprova Saikiani, Pandita Ramabai, Irom Sharmila.

References

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METHODOLOGY OF TEACHING

Class lectures, Discussions, Role plays, Individual/ Group Assignments, Field-based learning.

Course Outcomes (COs):

Upon completion of this course, the students

CO code	Course Outcomes	K-levels
CO1	Students will define the historical origin of Human Rights	**K1**
CO2	Student will illustrate the different types of human rights	**K2**
CO3	Students can discuss on different theories and classification of Human Rights	**K2**
CO4	Students will analyze the human rights violation in India	**K4**
CO5	Acquire knowledge on various human reformers	**K2**

CO- PSO Mapping (Course Articulation Matrix)

CO / PSO	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	M	M	M	M	M
CO2	M	M	M	M	M
CO3	M	M	M	M	M
CO4	M	M	M	M	M
CO5	M	M	M	M	M

Level of Correlation between PSOs and Cos (suggested by UGC as per Six Sigma tools – Cause and Effect Matrix)

Assigned Value:

1- Low

2- Medium

3- High

Course Code   :   ECSW206

Credit   :   3

Hours per week   :   3

Course Objectives:

- To understand the association between society and natural systems.
- To analyze various environment problems and sustainable solutions.
- To create awareness on sustainable environment.
- To study about the relationship between development processes and environment
- To provide knowledge on environmental justice

Unit - 1

Introduction: Definition, Components of Environment, Man and Environment relationship, Impact of Technology on Environment, Environmental Degradation, and Multidisciplinary nature of the Environment studies, Scope and importance in the present day Eco system. Indian thought and Environment-traditional and Gandhian.

Unit – 2

Development Processes and Environment**:** Development Processes and Environment: Technology, Industrialization, Urbanization and Globalization- Impact on Environment: Commercialization of Agriculture, Changing land uses patterns in the rural society; Construction of Dams and its consequences- Displacement, Relocation and Rehabilitation; Deforestation and Ecological Imbalance.

Unit – 3

Environmental Issues and Consciousness**:** Environmental Issues and Consciousness: Environment Degradation and Pollution of Natural Resources- Air, Soil, Water, Population, Sanitation, Housing, Encroachments over Common Property Resources, Energy crisis and Rural Poverty; Environment Consciousness- NGOs, Social Workers and Ecological Movements, Chipko Movement, Save forests movement, Mitti Bachao Andolan, Movements against big dams-Narmada and Tehri.

Unit – 4

Environmental Sustainability**:** Concepts, Scope and Theories of Ecological and Environmental Sustainability – Methods and Approaches of Environmental Sustainability. Impact of Environmental Sustainability on society. Influence of Industrial Ecology and Impact of pollution prevention. Climate change. Three pillars of Sustainability – Economic viability, Environmental protection and Social equity.

Unit - 5

Environmental Justice: Concept on environmental quality and social justice. Hazardous and non-hazardous pollution. Natural resources and Environmental threats impacting social, political and economic processes on health and livelihood. Environmental Justice and Globalization. Conservation and Sustainability. Environmental justice issues in urban and rural settings, Peoples Environmental Justice Movement. Climate justice. Nature conservation as Social Exclusion.

References
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METHODOLOGY OF TEACHING

Class lectures, Discussions, Role plays, Individual/ Group Assignments, Field-based learning.

Course Outcomes (COs):

Upon completion of this course, the students

CO code	Course Outcomes	K-levels
CO1	Learn about social, and environmental aspects of sustainability	K1
CO2	Understand, explore and classify the major impacts on environment and human life	K2
CO3	Apply the skills in experimental learning activities	K3
CO4	Gain better understanding and analyze, differentiate on development processes and environment	K4
CO5	Acquire knowledge on environmental justice	K1

CO- PSO Mapping (Course Articulation Matrix)

Cos/PSO	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	H	M	M	M	M
CO2	H	M	M	M	M
CO3	L	M	M	M	M
CO4	M	M	M	M	M
CO5	M	M	M	M	M

Level of Correlation between PSOs and Cos (suggested by UGC as per Six Sigma tools – Cause and Effect Matrix)

Assigned Value:

 1- Low

2- Medium

3- High

Course Code   :   ECSW207

Credit   :   3

Hours per week   :   3

Course Objectives:

- To build knowledge on Gender and Development.
- To create a critical understanding of gender and development through social workpractice.
- To develop conceptual framework, and strategies for women empowerment.
- To provide information on challenges on women
- To provide knowledge on constitutional provisions and legislation for women

Unit - 1

Introduction: Gender and sex – Conceptual understanding, Concepts of Gender sensitivity, Gender Consciousness, Gender equality; Inter-sectionality framework; Gender based movements in India. Status of Women in India (Pre and post independence India.)

Unit - 2

Gender and Development**:** Gender and Development Human Development Index, Indian initiatives, National Perspective Plan for Women, National Policy for the Empowerment of Women-2001, National and State Women‟s Commissions, Nirbhaya, Women Development Corporation.

Unit – 3

Challenge of Women: Marginalisation of Women/Sexual Minorities Social Exclusion, Discrimination, Sexism and Misogyny, Dalits, Tribal, Sexual Minorities; Human Rights violations of women/LGBTI, Challenges faced by widows, unwed mothers, single women, destitute, challenged, elderly women, women in informal sectors, women in work place.

Unit - 4

Problems of Women and programmes: Problems of Women: Problems of destitute, widows, un-wed mothers, single women, girl child and others, Atrocities against women: Dowry, female infanticide, Female feoticide, sati. Sexual exploitation of women and young girls: Rape, Prostitution, Devadasi system. **Development of women:** Employment and Training programmes, Education empowerment, Hostels for working women and short stay homes for women and girls, Women‟s Development Corporation in Tamilnadu (Mahaleer thittam), Policies and Programmes. Socio- economic programme- DWCRA- Mahila Samriddhi Yojana.

Unit - 5

Constitutional provisions and legislation for women :Immoral Traffic Prevention Act 1956, Dowry Prohibition Act 1961, Maternity Benefits Act, Prenatal Diagnostic Techniques (Regulation and Prevention of Misuse) Act 1994, Equal Remuneration Act, The Protection of Women from Domestic Violence Act – 2005, Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, The Nirbhaya Act, 2013.

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METHODOLOGY OF TEACHING

Class lectures, Discussions, Role plays, Individual/ Group Assignments, Field-based learning.

Course Outcomes (COs):

Upon completion of this course, the students

CO code	Course Outcomes	K-levels
CO1	Knowledge on the status of women and recognize their problems.	**K2**

CO2	Gain knowledge on gender related skills and critical analysis of issues.	**K4**
CO3	Plan for strategic improvement of Women/LGBTI.	**K3**
CO4	Acquired knowledge on constitutional provisions and analyse the legislation provisions of women	**K3**
CO5	Examine the challenges and problems on women	**K2**

CO- PSO Mapping (Course Articulation Matrix)

Cos/PSO	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	M	M	M	M	M
CO2	M	M	M	M	M
CO3	M	M	M	M	M
CO4	M	M	M	M	M
CO5	M	M	M	M	M

Level of Correlation between PSOs and Cos (suggested by UGC as per Six Sigma tools – Cause and Effect Matrix)

Assigned Value:

 1- Low

2- Medium

3- High

Course Code   :   ECSW305

Credit   :   3

Hours per week   :   3

Course Objectives:

- To provide knowledge on the current developments of ICTs and related changes in the society.
- To provide knowledge on applications of ICTs in different settings of social work.
- To create knowledge on role of ICTs in developmental sectors
- To provide knowledge on ICTs and MDGs
- To provide knowledge on problems of ICTs in developmental process

Unit - 1

ICTs Introduction – origin - development – process- implementation; social development: concept, meaning, definition, process.

Unit – 2

ICTs and social development in global concern – HDI (Human Development Index, Human development Growth, UN-MDGs (Millennium Development Goals), knowledge management and network society, Issues and impact of ICTs in social development-Individual, family, groups, community and society; social divide Vs. digitaldivide.

Unit – 3

ICTs and empowerment of people – social, economic, cultural, political and education

Domains of ICTs in Developmental process: Education, Agricultural, Health, Governance.

Unit - 4

ICTs in applications of Professional Social Work Programmes: Community Development, Human Resource Management, Medical and Psychiatric social work.

Unit - 5

Problems and prospects of ICTs in social development.

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METHODOLOGY OF TEACHING

Class lectures, Discussions, Role plays, Individual/ Group Assignments, Field-based learning.

Course Outcomes (COs):

Upon completion of this course, the students

CO code	Course Outcomes	K-levels
CO1	Knowledge on the process of ICTs and their impacts on social developments	K1
CO2	Understand and identify the problems of ICTs and effective usage of in the social work profession	K2
CO3	Classify and analyse and apply the ICTs in various developmental domains	K3
CO4	Describe on effectives role of ICTs in the MDGs	K2

CO5	Analyses and evaluate the problems of ICTs in developmental process	**K4**			

CO- PSO Mapping (Course Articulation Matrix)

Cos/PSO	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	H	M	M	M	H
CO2	M	M	M	M	M
CO3	M	M	M	M	M
CO4	H	H	H	H	H
CO5	M	M	M	M	M

Level of Correlation between PSOs and Cos (suggested by UGC as per Six Sigma tools – Cause and Effect Matrix)

Assigned Value:

 1- Low

2- Medium

3- High

11

Course Code   :   ECSW306

Credit   :   3

Hours per week   :   3

Course Objectives:

- To introduce discipline of public health.
- To know about history of public Health.
- To identify the methods of prevention and health promotion.
- To understand the determinants and measures of disease and health related states.
- To compare the status and disease at global and national levels and public health laws.

Unit - 1

Definition of public Health, current concerns in public health: Global and Local, Group work and health challenges.

Unit - 2

History and Evaluation of Public Health: Core function & scope of public health,

Unit – 3

Health, Disease, Ethics and determinants, concepts of Health and disease, Natural history of disease, Levels of prevention, Concept of health and disease, Determinants of health, Introduction to Public Health Ethics.

Unit – 4

Public health laws & health information systems. Public health laws. Legislation related to census, birth and death. Legislation related to tobacco and drug control: The Transplantation of Human Organs Act 1994 ,legislation for women empowerment and health legislation for child protection and health legislation related to the welfare and rehabilitation of disadvantaged, Information management in public health.

Unit - 5

Public Health nutrition and National programme in Nutrition, Nutritional problem in India, Role of

Nutrition in health & disease, Common nutritional disorders: protein energy malnutrition, Vitamin A deficiency anemia, Iodine deficiency disorders, fluorosis and their control and management. National nutritional policy, National programmes in nutrition and their evaluation.

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METHODOLOGY OF TEACHING

Class lectures, Discussions, Role plays, Individual/ Group Assignments, Field-based learning.

Course Outcomes (COs):

Upon completion of this course, the students

CO code	Course Outcomes	K-levels
CO1	The student will gain knowledge regarding the public health administration and infrastructure in India.	K1
CO2	The students will understand social work practice in public health and hygiene.	K1.K2,K3
CO3	Students will analysis the methods of prevention and health promotion	K1,K2
CO4	Students will get insight on determinants and measures of disease and health related states.	K1,K2,K3,K4
CO5	Students will compare the status and disease at global and national levels and public health laws.	K1,K2,K3,K4

CO- PO Mapping (Course Articulation Matrix)

CO / PO	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	L	H	H	H	M
CO2	H	H	H	H	M
CO3	H	H	H	H	M
CO4	H	H	H	H	M
CO5	H	H	H	H	H

Level of Correlation between PSOs and Cos (suggested by UGC as per Six Sigma tools – Cause and Effect Matrix)

Assigned Value:

 1- Low

2- Medium

3- High

Course Code   :   ECSW307

Credit   :   3

Hours per week   :   3

Course Objectives:

- To understand the concept of CSR.
- To know the theories and application of CSR.
- To know CSR-Legislation in India and World.
- To know stakeholders of CSR.
- To know drivers of CSR in India

Unit - 1

Introduction to CSR: Meaning and Definition, History of CSR, Concepts of Charity, Corporate philanthropy, Corporate Citizenship, Sustainability and Stakeholder Management. Environmental aspect of CSR Chronological Evolution and Models of CSR in India ,Carroll's model Major codes on CSR Initiatives in India.

Unit - 2

International framework for Corporate Social Responsibility: Millennium Development Goals, Sustainable Development Goals, Relationship between CSR and MDGs. United Nations (UN) Global Compact 2011. UN guiding principles on business and human rights. OECD CSR policy tool, ILO tri-partite declaration of principles on multinational enterprises and social policy.

Unit – 3

CSR-Legislation in India and the World **:**Section 135 of Companies Act 2013.Scope for CSR Activities under Schedule VII, Appointment of Independent Directors on the Board, and Computation of Net Profits Implementing Process in India.

Unit - 4

Drivers of CSR in India: Market based pressure and incentives, Civil society pressure, the Regulatory environment in India Counter trends, Review of current trends and opportunities in CSR, Review of successful corporate initiatives and challenges of CSR. Case Studies of Major CSR Initiatives.

Unit - 5

Identifying key stakeholders of CSR: Role of Public Sector in Corporate, Government programs, Nonprofit and Local Self Governance in implementing CSR, Global Compact Self-Assessment Tool, National Voluntary Guidelines by Govt. of India, Roles and responsibilities of corporate foundations.

References

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3. McDonough, William, 2002. Cradle to Cradle: Remaking the Way We Make Things. North Point Press.
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6. Reddy, Sumati and Stefan Seuring. (2004). Corporate Social Responsibility: Sustainable Supply Chains. Hyderabad: ICFAI University Press.

METHODOLOGY OF TEACHING

Class lectures, Discussions, Role plays, Individual/ Group Assignments, Field-based learning.

Course Outcomes (COs):

Upon completion of this course, the students

CO code	Course Outcomes	K-levels
CO1	Students will Understand the concepts of CSR.	**K1,K2**
CO2	Students will Understand the key characteristics of Corporate Social Responsibility (CSR) in the context of present-day	**K1.K2,K3,K4**

	management.	
CO3	Students will Develop awareness in creating a strategic plan that enables an organization to reach out to its internal and external stakeholders with consistent messages.	**K1,K2,K3,K4**
CO4	Students will Understand critical issues of Corporate Social Responsibility (CSR) in a cross-cultural setting.	**K1,K2,K3,K4,K6**
CO5	Students will Understand drivers of CSR.	**K2,K3,K4**

CO- PSO Mapping (Course Articulation Matrix)

CO / PSO	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	L	H	H	M	M
CO2	H	H	H	H	M
CO3	H	H	H	H	M
CO4	H	H	H	H	M
CO5	H	H	H	H	M

Level of Correlation between PSOs and Cos (suggested by UGC as per Six Sigma tools – Cause and Effect Matrix)

Assigned Value:

 1- Low

2- Medium

3- High

Personality Development   Semester-II

CourseCode	:	NME-I	
Credit	:	2	
Hours per week	:	2	

Course Objectives:

- Identify their own potentials and accept limitations.
- Consciously overcome their limitations and become self respectful.
- Maximize their own potential in enabling a holistic development.
- Can understand ethical and moral principles.
- Can understand positive outlook.

Unit – 1

Self –knowledge 1. Exploring habits, attitudes, preferences and experience, Becoming aware of strengths and weaknesses, talents and problems, emotions and ideas, identifying the optimum means of improving personal performance, Identifying areas of expertise and use these to solve problems in new contexts. Knowing your ambitions, goals, and values , Understanding feelings and emotions: Primary feelings and Secondary feelings, Self regulating emotions.

Unit - 2

Self management, Understanding of life story, Focusing on Internal narratives, Managing change, Confusion and uncertainty, Sharpening the Intellect, Schooling the mind, Socializing the individual.

Unit – 3

Academic coping strategies, Memory, Art of listening, Note making, Seminar presentation, Art of learning and writing guidelines, How to study, Time management, Receptive skills, Classroom etiquettes, Cyber knowledge.

Unit - 4

Personal Competence and Maturity, Motivation, Developing rapport, Giving and receiving constructive criticism, Assertiveness and negotiation skills, Leadership.

Unit – 5

Integrated Personality Development, Recognizing the gradual growth in different dimensionofone‟spersonalitysuchas(a).Physical(b).Intellectual(c).Emotional(d).Moral (e). Social and (f). Spiritual , Learning the Development process- Tools and Skills , Helping tomaximizeone‟spotentials,Enhancingone‟sselfimage,self-esteemandself-confidence.

References

1. Dr.S. Narayana Rajan, Dr. B. Rajasekaran, G. Venkadasalapthi, V. Vijuresh Nayaham and Herald M.Dhas, Personality Development, Publication Division, Manonmaniam Sundaranar University,Tirunelveli

2. Stephan P.Robbins, 2008, Organisational Behaviour, Tenth Edition, Prentice Hall of India Private Limited, New Delhi,

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METHODOLOGY OF TEACHING

Class lectures, Discussions, Role plays, Individual/ Group Assignments, Field-based learning.

Course Outcomes (COs):

Upon completion of this course, the students

CO code	Course Outcomes	K-levels
CO1	Students know themselves; Shape their personality with positive traits and multiple intelligence.	**K1,K2,K3,K4,K5**
CO2	Students will develop intra-personal development.	**K3,K4.K5**

CO3	The student will undergo intellectual and values-centered formation through which they will be able to identify their own potentials and limitations.	,K3,K4
CO4	Students can apply ethical and moral principles in personal and professional forefronts.	K1,K2,K3,K4,K5,K6
CO5	Students will develop a positive outlook towards humanity.	K2,K3,K4.K5,K6

CO- PSO Mapping (Course Articulation Matrix)

CO / PSO	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	L	H	H	H	M
CO2	H	H	H	H	M
CO3	H	H	H	H	M
CO4	H	H	H	H	H
CO5	H	H	H	H	H

Level of Correlation between PSOs and Cos (suggested by UGC as per Six Sigma tools – Cause and Effect Matrix)

Assigned Value:

1- Low

2- Medium

3- High

Course Code   :   NME -II

Credit   :   2

Hours per week   :   2

Course Objectives:

- To provide managerial knowledge and skills to students

- To impart latest and most relevant skill set to a student in this field.

- To develop understanding of the administrative structures, processes and procedures in an organization

- To provide knowledge on Acts related to registration

- To provide information on international and national organisations

Unit-1

Introduction to Non Government Organization (NGO's): Definition, Concept, Objectives & Types , History of NGO's in India, Present Status of NGO's.

Unit-2

Acts and Provisions: Societies Registration Act 1860. Indian Trust Act 1882. The Indian Companies Act 1956 (Section 25) Trade Union Act 1926.

Unit-3

Planning for Project Proposal, Policy making and Planning, steps in Policy determination, Principles of Policy making, principles and steps of planning.

Unit-4

NGO's in various fields: NGO's in Self-Help Group , NGO in watershed management. NGOsinmovement:Women‟sMovement,Dalit'sMovement,PeasantMovementandothers.

Unit 5:

National and International organisations UN Agencies - UNICEF, WHO, FAO, SAID, RED CROSS, CARE, FORD FOUNDATION. Donor Agencies International Agencies : World Bank, IMF and Asian Development Bank

References:

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METHODOLOGY OF TEACHING

Class lectures, Discussions, Role plays, Individual/ Group Assignments, Field-based learning.

Course Outcomes (COs):

Upon completion of this course, the students

CO code	Course Outcomes	K-levels
CO1	Students will acquire knowledge on the classification of NGOs, process and formation of NGO	K2
CO2	Identity and analyses the needs and roles of NGO	K4
CO3	Developing skills to measure the performance of NGO	K3
CO4	Familiar with knowledge on Acts related to registration	K2
CO5	Acquire knowledge and skill to critique the performance on international and national organizations	K3

CO- PSO Mapping (Course Articulation Matrix)

COs	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	L	M	M	M	M
CO2	M	M	M	M	M
CO3	M	M	M	M	M
CO4	M	M	M	M	M
CO5	M	M	M	M	M

Level of Correlation between PSOs and Cos (suggested by UGC as per Six Sigma tools – Cause and Effect Matrix)

Assigned Value:

 1- Low

2- Medium

3- High

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